

## **Tax assessment questionnaire**

**for issuing of a tax number/VAT Identification Number for entrepreneurs who have neither their registered office nor a permanent establishment in Austria**

|                                                                                                                                                                                                             |                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <b>1. Name of the company</b> (company name - according to the certificate of the country of domicile), <b>telephone number, fax number, e-mail address</b>                                                 |                                                        |
| <b>2. Name of the owner</b> (if different from point 1)                                                                                                                                                     |                                                        |
| <b>3. Date of birth</b>                                                                                                                                                                                     |                                                        |
| <b>4. Registered office or place of management - exact address</b> (street, postcode, country)                                                                                                              |                                                        |
| <b>5. VAT identification number in the country of residence</b> (or, in the absence of such a number, the tax number in the country of residence)                                                           |                                                        |
| <b>6. Other active or inactive identification numbers in the EU</b> (e.g. identification number for small businesses or identification number assigned when registering for a one-stop shop)                |                                                        |
| <b>7. Managing director or other authorised signatory</b> (please also note this on the specimen signature sheet Verf 26)                                                                                   |                                                        |
| <b>8. What is the company's business in Austria?</b> (Detailed description of the business in Austria)                                                                                                      |                                                        |
| <b>9. For deliveries: Description of the movement of goods in Austria</b> (Where [from which country] do the goods come from? Where [to which country] will the goods be delivered?)                        |                                                        |
| <b>10. Start of business in Austria:</b>                                                                                                                                                                    |                                                        |
| <b>11. Expected sales in Austria in the opening year</b>                                                                                                                                                    | <b>Expected sales in Austria in the following year</b> |
| <b>12. Fiscal representative in Austria</b> - mandatory for <b>third-country entrepreneurs</b> (according to Section 27 or Art. 27 Austrian Value Added Tax Act 1994, is also an authorised representative) |                                                        |

**13. Authorised representative for service in Austria - mandatory** for **third-country entrepreneurs** if no fiscal representative can be named in accordance with point 12.

**14. In the case of partnerships, a person authorised to represent the company must be named** (managing director, etc.)

**15. Enclosures:**

Original company certificate ☐ enclosed ☐ not available

Extract from the commercial register or company register (copy) ☐ enclosed ☐ not available

Contracts (company or licence agreements) ☐ enclosed ☐ not available

**Date and signatures or company signature**

**You are requested to complete the questionnaire in full and submit it with the enclosures to the Austrian Tax Office, Graz City Office. The tax number can only be assigned after the questionnaire and enclosures have been received.**

## Application for the allocation of a VAT identification number

**I am applying for the allocation of a VAT identification number** ☐ yes ☐ no

**In this case, it is mandatory to submit an original company certificate.**

**Why is a UID required?**

Statement of reasons **and** detailed description of business activities in Austria, disclosure of clients, suppliers and customers, transmission of order confirmations.

**Date and signatures or company signature**

**Note:** No UID is to be issued if this is only requested for accounting reasons.