REQUEST FOR A REVIEW OF A REJECTED COMPLAINT
CANADA LABOUR CODE, PART III - SUBSECTION 251.05(3)

Send the completed form to the Labour Program office where your complaint was investigated. To locate the Labour Program office, please refer to the following link:

https://www.canada.ca/en/employment-social-development/services/labour-contact.html#offices

A request for a review of a rejected complaint must be made **within 15 days** after the day on which you were notified by the Labour Program in writing of the decision to reject your complaint.

The request for review must be made **in writing** and must **provide reasons** as to why you believe the Head of Compliance and Enforcement should review Labour Program's decision to reject your complaint.

SECTION A - YOUR INFORMATION

Last Name	First Name	Middle Initial

Mailing Address	City	Province

Postal code (A1A 1A1)	Home Phone Number (999) 999-9999	Other Phone Number (999) 999-9999

Email Address	Case Number (this number is on the letter notifying you of the decision to reject your complaint found below the Notice of Complaint Rejection heading)

SECTION B - REASONS FOR REQUEST

Explain the reason(s) for your request for a review of the Labour Program's decision to reject your complaint. Please attach additional sheets, if necessary, to provide required information.

Additional information that was not initially provided to the Labour Program will only be considered during this review if it supports your allegations and directly relates to the initial complaint.

Please note: Your request for review may be denied if reasons are not provided.

SECTION C - PRIVACY NOTICE

The information you provide is collected under the authority of subsection 251.05(3) of the *Canada Labour Code, Part III*.

The information you provide may be shared with relevant provincial authorities for the purpose of jurisdiction and/or with non-governmental third parties for the purpose of investigating your request.

The information you provide may be used and/or disclosed for policy analysis, research and/or evaluation purposes. These additional uses and/or disclosures of your personal information will never result in an administrative decision being made about you.

Your personal information is administered in accordance with the *Canada Labour Code and the Privacy Act*. You have the right to the protection of, and access to, your personal information, which is described in Personal Information Bank # HRSDC PPU 0 0 6. Instructions for obtaining this information are outlined in the government publication entitled Info Source, which is available at the following web site:
http://www.infosource.gc.ca. Info Source may also be accessed online at any Service Canada.

If your request results in a referee's or an adjudicator's decision, this decision and your identity will be publicly available.

I certify that the information given on this form is, to the best of my knowledge, true and correct.

Name	Signature	Date (YYYY-MM-DD)

FOR OFFICE USE ONLY

Name of Receiving Official:		DATE STAMP
Received via: (check one) ◯ Mail ◯ Fax ◯ Email ◯ Interview	Forwarded to: (Labour Program District Office)	
ILS Case Number:	Date Request for Review Acknowledgement Letter sent: (YYYY-MM-DD)	