



REPORT TO THE HEAD OF COMPLIANCE AND ENFORCEMENT PURSUANT TO SUBSECTION 176(5) OF THE CANADA LABOUR CODE, PART III

NUMBER OF HOURS WORKED IN EXCESS OF THE MAXIMUM HOURS PER WEEK

Please complete this form to report the number of hours worked in excess of the maximum hours per week (or more as per section 172 of the *Canada Labour Code*) by employees during the period covered by the permit.

Send the completed form to the <https://www.canada.ca/en/employment-social-development/services/labour-contact.html>, as identified on the correspondence included with the permit, within the period specified in the permit (Subsection 176(5) of the *Canada Labour Code*).

Name of employer:

Address:

Date Permit Commenced:

Date Permit Expired:

PEN Identification Number:

Record the number of hours worked over the maximum hours for each employee who is covered by the permit.

Example: Week 1 - (for week ending)

Name of employees	Employee identification number (optional)	Classification	Number of hours worked in excess of the maximum hours (by each employee)

Total number of employees:

Total number of hours worked in excess of maximum hours:

Has overtime been paid at a rate of 1 1/2 regular wages:

☐ Yes ☐ No

Note: Repeat for each week of the permit duration.

I certify that the information given on this form is, to the best of my knowledge, true and correct.

Signature

Date (AAAA-MM-JJ)