STUDENT INTERNSHIP AGREEMENT AS PER SECTION 3 OF THE STANDARDS FOR WORK INTEGRATED LEARNING ACTIVITIES REGULATION

IMPORTANT INFORMATION

- If you are involved in the administration of an educational program (i.e. a school administrator), you may complete this form in order to provide information on a student internship. Once completed, you must provide this form to the student who wishes to undertake the internship.
- If you are a student intern undertaking an internship to complete the requirements of an educational program, you must provide the completed form to the employer where the internship will take place **before** the start of your internship.

Required fields*

SECTION A - INTERNSHIP INFORMATION

Intern's Last Name*	Intern's First Name*

Name or title of intern's educational program*. If applicable, the number of the program

Start date of internship (YYYY/MM/DD)*:

Provide one of the following*

End date of internship (YYYY/MM/DD):

OR

Total number of hours of internship:

If applicable, enclose copy of student internship schedule

Description of internship activities*

SECTION B - EDUCATIONAL INSTITUTION INFORMATION

Name of intern's educational institution*	Address of educational institution*
City/Town*	Postal code*

SECTION C - SCHOOL ADMINISTRATOR INFORMATION

Last name*	First name*
Job title*	
Phone number*	Email address*

SECTION D - EMPLOYER INFORMATION

Contact last name	Contact first name
Name of Organization*	Job title of contact person*
Address where internship will take place*	

City/Town*	Postal code*	Phone number*