

**Canadian Benefit for Parents of Young Victims of Crime  
Consent to Release Personal Information to a Designated Individual**

**Instructions:**

Complete this form if you authorize Service Canada to release information from your Canadian Benefit for Parents of Young Victims of Crime file to someone other than yourself for the purpose of administering this benefit.

The individual you designate will be able to give and obtain information such as the status of your Canadian Benefit for Parents of Young Victims of Crime application. However, the designated individual will not be considered a representative who can conduct business with Service Canada on your behalf or make changes to your file.

For more information regarding this form or other programs and services, please visit our website at [www.canada.ca](http://www.canada.ca) or call 1 800 O-CANADA (1-800-622-6232) (TTY: 1-800-926-9105).

**Mail original completed and signed forms to:**

PYVC Processing Centre  
Service Canada  
P.O. Box 8232, STN T  
Ottawa, ON, K1G 3H7

SC-EMP5634 (2020-01-002) F

## **Privacy Notice Statement**

The information you provide is collected under the authority of the Department of Employment and Social Development Act to determine your eligibility for grant payments under the Canadian Benefit for Parents of Young Victims of Crime grant and to administer the grant.

The Social Insurance Number (SIN) is collected under the authority of the Department of Employment and Social Development Act and in accordance with the Treasury Board Directive on Social Insurance Number, which lists the Canadian Benefit for Parents of Young Victims of Crime grant as an authorized user of the SIN. The SIN will be used as a file identifier and, along with the other information you provide, will also be used to validate your application, and to administer and enforce the grant. The SIN will be used for confirming your identity and conducting payment audits and establishing overpayments where necessary. Since your privacy is important to us, Employment and Social Development Canada (ESDC) confirms your identity by comparing the information you submit to the information contained in the Social Insurance Register.

Completion of the Canadian Benefit for Parents of Young Victims of Crime application for grant payments and its supporting documents is voluntary; however, failure to complete this application will result in your not being considered for grant payments. Please be advised that your employer and / or your law enforcement agency may be contacted by Service Canada to validate the information provided on the Employment Form and the Incident Report Form. Service Canada agents may also access your Employment Insurance records to ensure eligibility criteria were met.

For those who receive the Canadian Benefit for Parents of Young Victims of Crime grant, personal information may be shared with the Canada Revenue Agency for the purpose of collecting overpayments established in relation to the grant.

The information you provide may be used and/or disclosed for policy analysis, research, and/or evaluation purposes. In order to conduct these activities, various sources of information under the custody and control of ESDC may be linked.

However, these additional uses and/or disclosures of your personal information will never result in an administrative decision being made about you.

Your personal information is administered in accordance with the Department of Employment and Social Development Act and the Privacy Act. You have the right to the protection of, and access to, your personal information. It will be retained in the Personal Information Bank ESDC PPU 291.

Instructions for obtaining this information are outlined in the government publication entitled Info Source, which is available at the following website address [www.infosource.gc.ca](http://www.infosource.gc.ca). Info Source may also be accessed online at any Service Canada Centre.