



Information and Instructions

Canada Pension Plan Survivor's Pension and Surviving Child's Benefit Application

What is the Canada Pension Plan Survivor's pension and Surviving Child's benefit?

The Canada Pension Plan (CPP) **Survivor's pension** is paid to the person who, at the time of death, is the legal spouse or common-law partner of the deceased contributor.

A supplemental **Surviving Child's benefit** may also be available to any children of the deceased contributor.

All CPP pensions and benefits are taxable.



Discover the Convenience of My Service Canada Account (MSCA)

- Apply online at any time for available Canada Pension Plan (CPP) and Old Age Security (OAS) benefits and services.
- Access accurate and up-to-date information about your CPP and/or OAS benefit entitlement.
- Get instant confirmation that your form or document has been received.
- Access tools and information to help you make an informed decision.
- Find help and information on additional benefits you may qualify for.
- Submit documents electronically for CPP disability benefits, CPP death benefit, CPP survivor's pension, and CPP children's benefits (for students aged 18 to 25).

Go to www.canada.ca/msca or scan:

For your safety, visit www.cyber.gc.ca/en for tips on protecting your devices and reporting suspected cyber incidents.



How do I qualify for the CPP Survivor's pension?

To qualify for the CPP Survivor's pension, 3 conditions must be met:

1. **To be determined the eligible survivor you must have been:**

- married to the deceased contributor at the time of death; or
- **living** in a common-law relationship with the deceased contributor, and that common-law relationship existed for a continuous period of at least one year up to and including the date of death; or
- the separated legal spouse of the deceased, at the time of death, and the deceased contributor must not have had a common-law partner.

Note: You are **not eligible** to receive a survivor's pension if you are a separated legal spouse who had a credit split received and approved in January 2025 or later, with the same deceased contributor.

2. **Your deceased spouse or common-law partner must have made sufficient CPP and/or QPP contributions.**

3. **You must apply and submit the necessary documents.**

Symbols used in this application

- | | |
|---|---|
|  Where to get help |  Verify that all documents are fully completed |
|  Read this carefully |  Attach an extra sheet if needed |

Did the deceased contributor have dependent children under the age of 25?

The dependent child(ren) of the deceased could be eligible for a Surviving Child's benefit if they are the deceased's natural child, legally adopted child or adopted in fact, or child who was legally or in fact under the decision-making responsibility of the deceased. Dependent children 18 to 25 years old must be attending school or university full-time or part-time.

Did the deceased contribute to the Quebec Pension Plan?

 The CPP operates throughout Canada, except in Quebec, where the Quebec Pension Plan (QPP) provides similar benefits.

If one of the following applies, please contact Retraite Québec.

- The deceased worked in Quebec only.
- The deceased worked in Quebec and at least one other province/territory and last lived in Quebec.
- The deceased was in pay for a QPP benefit.
- The deceased worked in Quebec and at least one other province/territory and last lived outside of Canada, and their last province of residence in Canada was Quebec.

 Information can be found online at www.retraitequebec.gouv.qc.ca/en.

If the deceased has contributed to both the CPP and QPP, you must apply for the QPP if they lived in Quebec or for the CPP if they lived in another province or territory in Canada.

What we need from you

You must provide us with a **complete** application which includes:

the **Application for a CPP Survivor's Pension and Surviving Child's Benefit** (ISP1300) form, and any documents and forms that apply to your situation.

Note: The Canada Pension Plan program reserves the right to request supporting documents. When documents are requested, copies are acceptable; however, Service Canada may ask for an original or certified copy at any time.

 Apply **as soon as possible** following the death of the contributor. The date we receive your application could affect when your benefit starts.

 The **Application for a CPP Survivor's Pension and Surviving Child's Benefit** (ISP1300) form is available in two formats. You can choose to complete a paper application or a fillable form that can be found online at www.canada.ca/esdc-forms.

Note: You can save the fillable form to your computer, but you cannot submit it electronically.

Be sure to:

write/type the deceased's Social Insurance Number at the top of each page.

provide as much detail as you can.

sign in pen and mail your application to the Service Canada office nearest you. You can also drop-off the completed application at a Service Canada Centre near you. See a list of addresses.

If you need more space:

write/type the information on a blank sheet of paper and attach it to the application.

write/type your Social Insurance Number at the top of each sheet.

write/type the question number, then write the information you want to add.

If you need more information to complete the application

- ? You can find more information about the CPP Survivor's pension and Surviving Child's benefit online at www.canada.ca/en/services/benefits.

If you cannot find the information you are looking for or have any questions, contact Service Canada at our toll-free numbers.

In Canada or the United States: 1-800-277-9914 (English)

1-800-277-9915 (French)

1-800-255-4786 TTY

All other countries: 1-613-957-1954 (we accept collect calls)

Please have the deceased contributor's Social Insurance Number (SIN) ready when you call.

If you need help

-  You can grant permission to another person to give or receive information from Service Canada on your behalf.

To give permission, you must complete the **Consent to Communicate Information to an Authorized Person** (ISP1603) form found at www.canada.ca/esdc-forms.

This consent form does not provide authority for the person to **act** on your behalf. They cannot apply for benefits on your behalf, change your payment address, or request/change an income tax withhold.

-  If you wish to have someone **act** on your behalf, you can appoint an **authorized representative**. If the applicant is no longer capable of managing their own affairs, Power of Attorney (POA) or trustee forms must be provided.

See page 10 of this application for more information on authorized representatives.

Forms to complete your application

- ? All forms that you may need to complete your application can be found online at www.canada.ca/esdc-forms or in person at a Service Canada Centre.

Once we receive your application

We will review your application and any supporting documents received and contact you if we need more information. Once we complete our review, we will send you a letter with our decision.



Application for CPP Survivor's Pension and Surviving Child's Benefit

 **IMPORTANT** - Use a **pen** and **print** as clear as possible

Section A – Information about the deceased contributor

If you do not know the deceased's Social Insurance Number, please provide a copy of their birth certificate.

You do not need to provide a document to prove date of death with this application if Service Canada has been previously notified of the date of death. We will contact you if documentation is required.

The Canada Pension Plan program reserves the right to request supporting documents. When documents are requested, copies are acceptable; however, Service Canada may ask for an original or certified copy at any time.

A1 Social Insurance Number	Date of birth (YYYY-MM-DD)	Date of death (YYYY-MM-DD)
First name	Middle name	Last name(s)
Name at birth (if different from above)	Country of birth (if Canada indicate province or territory)	
Home address of the deceased at time of death (number, street, apt, RR), City or Town, Province or Territory, Country, Postal code		
If the address above is outside of Canada, in which Canadian province or territory did the deceased last live?		
Marital status at the time of death	☐ Single	☐ Married
	☐ Common-law	☐ Divorced
	☐ Separated	☐ Widowed
If the deceased contributor was Married, Separated or in a Common-law relationship at the time of death, provide the name and contact information of the spouse or common-law partner.		
Name :		Telephone number:
Did the deceased ever receive or apply for a benefit under the:	Canada Pension Plan? ☐ Yes ☐ No	Old Age Security? ☐ Yes ☐ No
		Quebec Pension Plan? ☐ Yes ☐ No
If Yes to any of the above, provide the Social Insurance Number or account number.		
A2 Was the deceased the recipient, or was the deceased eligible to receive Family Allowance (Baby Bonus) or the Canada Child Benefit on behalf of any children born after December 31, 1958? ☐ Yes ☐ No		

Section B – Information about the deceased living or working in another country

If the deceased does not have enough contributions for their spouse or common-law partner to qualify for the CPP Survivor's pension and/or a dependent child to qualify for a Surviving Child's benefit, and the deceased (at any time) lived or worked in a country with which Canada has an international social security agreement, the credits they accumulated in that country may help the spouse or common-law partner qualify for the CPP Survivor's pension and/or a dependent child qualify for a Surviving Child's benefit.

(B1) Had the deceased ever lived or worked in another country? ☐ Yes ☐ No

If **Yes**, please fill out the table below to help us determine if an international social security agreement may help the spouse or common-law partner qualify for the CPP Survivor's pension and/or a dependent child to qualify for the CPP Surviving Child's benefit.

Name of country	The deceased's insurance or identification number in that country	Dates lived in that country		Dates worked in that country		Was a benefit asked for or received from that country?	
		From (YYYY-MM)	To (YYYY-MM)	From (YYYY-MM)	To (YYYY-MM)	Yes	No
1.						☐	☐
2.						☐	☐

 For additional countries, please attach an extra sheet.

Section C – Information about you

(C1) I am applying as the: (check all that apply)

- ☐ Surviving spouse or common-law partner for a CPP Survivor's Pension
- ☐ Parent, individual or agency who has decision-making responsibility of the child(ren) of the deceased Contributor for CPP Surviving Child's Benefit

Note: Dependent children aged 18 to 25 years old must apply on their own using the **Canada Pension Plan Child's Benefit Application and Declaration for a Student Over 18 years of Age in Attendance at School or University (ISP1402)** form.

(C2) Social Insurance Number (If you do not have a Social Insurance Number, attach a copy of your birth certificate)		Written Communication ☐ English ☐ French		Verbal Communication ☐ English ☐ French	
First name		Middle name		Last name(s)	
Date of birth (YYYY-MM-DD)		Name at birth (if different from above)			
If you have a Social Insurance Number, you do not need to provide proof of your date of birth when you apply. Service Canada may contact you to ask for proof later.					
Home address (no, street, apt., RR)				City, town or village	
Province or territory		Country		Postal code	
Mailing address, if different from home address (No., Street, Apt., P.O. Box, R.R.)				City, town or village	
Province or territory		Country		Postal code	

Deceased's Social Insurance Number:

PROTECTED B (when completed)

Telephone number

Alternate telephone number

Service Canada may contact you by email to provide you with information or ask you to call us. Personal information will not be requested or shared.

Email address (Optional):

Have you ever applied for or received benefits under the:

Canada Pension Plan?

☐ Yes ☐ No

Old Age Security?

☐ Yes ☐ No

Quebec Pension Plan?

☐ Yes ☐ No

If you answered **Yes** to any of the above, provide the Social Insurance Number or account number under which you applied:

Section D – Information about the spouse or common-law partner

If you are not the spouse or common-law partner of the deceased, leave this section blank.

If you are the:

- spouse of the deceased contributor, complete **Section D1**
- OR**
- common-law partner of the deceased contributor, complete **Section D2**

(D1) Information about the spouse of the deceased

A spouse is a person to whom you are legally married.

If you have already provided proof of marriage to the CPP or Old Age Security program you do not have to provide it again.

The Canada Pension Plan program reserves the right to request supporting documents. When documents are requested, copies are acceptable; however, Service Canada may ask for an original or certified copy at any time.

Your marriage to the deceased

A) Were you married to the deceased? ☐ Yes ☐ No If **Yes**, date of marriage: _____
(YYYY-MM-DD)

Note: The Canada Pension Plan program reserves the right to request supporting documents.

B) Were you still living together at the time of your spouse's death?

☐ Yes - Living together

☐ No - Living apart for reasons beyond our control. You must provide the date and an explanation for why you were living apart: _____
(YYYY-MM-DD)

Explanation: _____

☐ No - Separated - Please provide date of separation: _____
(YYYY-MM-DD)

If you had been separated for more than one year, to your knowledge, did your spouse live in a common-law relationship with someone else? ☐ Yes ☐ No ☐ Unknown

If known, please provide the name and current address of the person your former spouse lived in a common-law relationship with

Name and current address: _____

C) Were you and your former spouse divorced at the time of death? ☐ Yes ☐ No

(D2) Information about the common-law partner of the deceased

According to the CPP, a common-law partner is a person who has **lived** with you in a conjugal relationship for at least one year up to and including the date of death.

Note: If you have already provided additional information confirming the start date of your common-law union and proof that you were still living together at the time of the deceased's death to the CPP or OAS program you do not have to provide them again.

The Canada Pension Plan program reserves the right to request supporting documents. When documents are requested, copies are acceptable; however, Service Canada may ask for an original or certified copy at any time.

Your common-law union with the deceased

A) Were you in a common-law union with the deceased? ☐ Yes ☐ No

If **Yes**, date you began living together: _____

(YYYY-MM-DD)

B) Were you still living together at the time of your common-law partner's death?

☐ Yes - Living together

☐ No - Living apart for reasons beyond our control. You **must** provide an explanation as to why you were living apart: _____

(YYYY-MM-DD)

Explanation: _____

☐ No - Living apart by choice

 For additional space required, please attach an extra sheet

Section E – Benefits for children

The child(ren) of the deceased contributor may be eligible for Surviving Child's benefit. To be eligible, the child must be:

- the deceased's natural child; or
- the deceased's legally adopted child; or
- the deceased's child adopted in fact; or
- the child who was legally or in fact under the decision-making responsibility of the deceased; or
- the child must also be a dependent child of the deceased. A dependent child is a child who, at the time of death of the deceased, was under the age of 18, or 18 to 25 years old and attending school full-time or part-time.

Who receives the payment?

- the person or agency who has decision-making responsibility of the child under the age of 18.
- the child 18 to 25 years old and attending school full-time or part-time will receive the payment.

For the purposes of the CPP, decision-making responsibility includes sole, shared, joint, etc., and formal and informal arrangements.

Note: If you do not provide the Social Insurance Number of the child(ren), Service Canada will require a copy of an acceptable document confirming the child(ren)'s date of birth (e.g. birth certificate). Service Canada may request an original or certified copy at any time.

(E1) Deceased contributor's child(ren) under the age of 18

First child's full name	Social Insurance Number	Date of birth (YYYY-MM-DD)
What is the child's relationship to the deceased? ☐ Natural child ☐ Legally adopted ☐ Other (please specify): _____		
Is the child in your care? ☐ Yes (If No , provide the full name of the individual or agency that has care of the child.	Individual or agency full name	
Individual or agency address (no, street, apt., RR), City/Town, Province/Territory, Country, Postal code		
Second child's full name	Social Insurance Number	Date of birth (YYYY-MM-DD)
What is the child's relationship to the deceased? ☐ Natural child ☐ Legally adopted ☐ Other (please specify): _____		
Is the child in your care? ☐ Yes (If No , provide the full name of the individual or agency that has care of the child.	Individual or agency full name	
Individual or agency address (no, street, apt., RR), City/Town, Province/Territory, Country, Postal code		
Third child's full name	Social Insurance Number	Date of birth (YYYY-MM-DD)
What is the child's relationship to the deceased? ☐ Natural child ☐ Legally adopted ☐ Other (please specify): _____		
Is the child in your care? ☐ Yes (If No , provide the full name of the individual or agency that has care of the child.	Individual or agency full name	
Individual or agency address (no, street, apt., RR), City/Town, Province/Territory, Country, Postal code		
(E2) Have you been wholly or substantially maintaining all of the children listed in questions E1 since the death of your spouse or common-law partner? ☐ Yes ☐ No (If No , please explain): _____		

 For additional children, please attach an extra sheet

Deceased's Social Insurance Number:

PROTECTED B (when completed)

(E3) Deceased contributor's child(ren) age 18 to 25

First child's full name	Social Insurance Number	Date of birth (YYYY-MM-DD)
What is the child's relationship to the deceased? ☐ Natural child ☐ Legally adopted ☐ Other (please specify): _____		
Is the child over the age of 18 and attending school, college or university full time or part-time? ☐ Yes If Yes , the dependent children aged 18 to 25 years old must complete their own Canada Pension Plan Child's Benefit Application and Declaration for a Student Over 18 years of Age in Attendance at School or University (ISP1402) form. ☐ No		
Address (no, street, apt., RR), City/Town, Province/Territory, Country, Postal code		
Second child's full name	Social Insurance Number	Date of birth (YYYY-MM-DD)
What is the child's relationship to the deceased? ☐ Natural child ☐ Legally adopted ☐ Other (please specify): _____		
Is the child over the age of 18 and attending school, college or university full time or part-time? ☐ Yes If Yes , the dependent children aged 18 to 25 years old must complete their own Canada Pension Plan Child's Benefit Application and Declaration for a Student Over 18 years of Age in Attendance at School or University (ISP1402) form. ☐ No		
Address (no, street, apt., RR), City/Town, Province/Territory, Country, Postal code		
Third child's full name	Social Insurance Number	Date of birth (YYYY-MM-DD)
What is the child's relationship to the deceased? ☐ Natural child ☐ Legally adopted ☐ Other (please specify): _____		
Is the child over the age of 18 and attending school, college or university full time or part-time? ☐ Yes If Yes , the dependent children aged 18 to 25 years old must complete their own Canada Pension Plan Child's Benefit Application and Declaration for a Student Over 18 years of Age in Attendance at School or University (ISP1402) form. ☐ No		
Address (no, street, apt., RR), City/Town, Province/Territory, Country, Postal code		

 For additional children, please attach an extra sheet

Section F – Information about payments

F1 Direct deposit

If your application is approved, your monthly payments will be deposited into your account at your financial institution. The account must be in your name. A joint account is also acceptable.

To enroll for direct deposit banking, select only one of the three options and provide your banking information below.

- ☐ Use direct deposit already on file as I am in receipt of a CPP benefit.
- ☐ Update my direct deposit information as indicated below as I am in receipt of a CPP benefit and would like to have all CPP benefits directly deposited to the following account.
- ☐ I am not in receipt of another CPP benefit, please use the direct deposit information provided below.

Direct deposit in Canada: Complete the boxes below with your banking information.

Branch number (5 digits)

Institution number (3 digits)

Account number (maximum of 12 digits)

Name(s) on the account

Telephone number of your financial institution

Name and Address of Account holder		Cheque Number: 000102	
Pay to the order of		Date	
"VOID"		\$	
		Dollars	
Signature			
485"	"00646"	842	:0164"0234-5800
BRANCH NUMBER	INSTITUTION NUMBER	ACCOUNT NUMBER	

Direct deposit outside Canada:

For direct deposit outside Canada, please contact us at 1-800-277-9914 from the United States, and at 1-613-957-1954 from all other countries (collect calls are accepted). The form and a list of countries where direct deposit service is available can be found at www.directdeposit.gc.ca.

Section G – Information about tax deduction

G1 Voluntary Tax Deduction (Canadian residents only)

Your CPP benefit is taxable. Complete this section if you would like income tax withheld from your monthly CPP benefit. Consider your personal tax situation before choosing an amount. You may request or change at any time.

- ☐ No, I do not wish voluntary income tax deductions to be taken off my CPP Survivor's pension payments.
- ☐ Yes, use voluntary income tax deduction amount on file as I am already in receipt of a CPP benefit.
- ☐ Yes, update my voluntary income tax deduction amount as I am in receipt of a CPP benefit and would like to increase/decrease the total deduction to the amount provided below.
- ☐ Yes, I am not yet in receipt of a CPP benefit, please use the voluntary income tax deduction amount provided below.

Indicate the dollar amount **or** percentage you want Service Canada to deduct each month.

voluntary income tax
(dollar amount)
\$ _____

or

voluntary income tax
(percentage)
_____ %

Non-Resident Tax (Applicants not living in Canada)

If you are a non-resident of Canada, for income tax purposes, Service Canada may deduct a Non-Resident Tax from your monthly pension. The tax rate is 25% of your monthly pension unless the country you live in has a tax treaty with Canada that reduces the rate or exempts you from paying the tax. Sometimes you can benefit from paying tax at the same rate as residents of Canada by filing a yearly Canadian income tax return. The Canada Revenue Agency will determine if you are due for a refund of any Non-Resident Tax you may have paid. You can also reduce the amount of tax Service Canada withheld from your CPP Survivor's pension by completing an **Application by a Non-Resident for Canada for a Reduction in the Amount of Non-Resident Tax Required to be Withheld form** (NR5) yearly. This form can be obtained by writing or calling CRA:

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By mail:

International Tax Services Office
Canada Revenue Agency
2204 Walkley Road
Ottawa, ON K1A 1A8

By Telephone:

United States:
1-800-959-8281

By Telephone:

Outside North America:
613-940-8495 (English)
613-940-8496 (French)

Section H – Declaration and Signature

Privacy Notice Statement

Read the following information before you sign your application.

The personal information you provide is collected under the authority of the *Canada Pension Plan* (CPP) and will be used to determine your eligibility and entitlement. The Social Insurance Number (SIN) is collected under the authority of section 52 of the *CPP Regulations*, and in accordance with the Treasury Board Secretariat Directive on the SIN which lists the CPP as an authorized user of the SIN. The SIN will be used as a file identifier and to ensure an individual's exact identification so that contributory earnings can be correctly applied to your record to allow for benefits and entitlements to be accurately calculated.

Submitting this application is voluntary. However, if you refuse to provide your personal information, the Department of Employment and Social Development Canada (ESDC) will be unable to process your application. The personal information you provide may be shared within ESDC, with any federal institution, provincial authority or public body created under provincial law which the Minister of ESDC may have entered into an agreement and/or with non-governmental third parties for the purpose of administering the CPP, other acts of Parliament and federal or provincial law. As well, the personal information you provide may be used and/or disclosed for policy analysis, statistical, research, and/or evaluation purposes. However, these additional uses and/or disclosures of your personal information will never result in an administrative decision being made. The personal information may be shared with the government of other countries in accordance with agreements for the reciprocal administration or operation of the foreign pension program and of the CPP and *Old Age Security Act*.

Your personal information is administered in accordance with the *Department of Employment and Social Development Act*, the CPP, the *Privacy Act*, and other applicable laws. You have the right to the protection of, access to, and correction of your personal information, which is described in Personal Information Bank ESDC PPU 146. You can ask to see your file by contacting a Service Canada office. Instructions for requesting personal information are provided in the government publication entitled *Info Source*, which is available at the following web site address:

Canada.ca/infosource-ESDC *Info Source* may also be accessed online at any Service Canada Centre.

You have the right to file a complaint with the Privacy Commissioner of Canada regarding the institution's handling of your personal information at: www.priv.gc.ca/en/report-a-concern/file-a-formal-privacy-complaint/ or by calling 1-800-282-1376.

Signature of applicant

I hereby apply for a Canada Pension Plan Survivor's pension and/or Surviving Child's benefit under the *Canada Pension Plan* and declare that to the best of my knowledge and belief, all of the information herein is true and **complete**.

If you make a false or misleading statement, you may be subject to an administrative monetary penalty and interest, if any, under the *Canada Pension Plan*, or may be charged with an offence. Any benefits you received or obtained to which there was no entitlement would have to be repaid.

Signature of applicant	Date (YYYY-MM-DD)
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Witness's Declaration

If the applicant signs with a mark, a witness (friend, member of family, etc.) must complete this section.			
I have read the contents of this application to the applicant, who appeared to fully understand and who made their mark in my presence.			
First name	Middle name	Last name(s)	Relationship to the applicant
Address (No., Street, Apt., RR), City/Town, Province/Territory, Country, Postal code			
Telephone number during the day	Witness's signature		Date (YYYY-MM-DD)

Signature of authorized representative

An authorized representative can act on your behalf. This person will have all of the rights and responsibilities that you would have as an applicant/beneficiary, such as signing the application and keeping Service Canada informed of any changes to your account.

An authorized representative could be any of the following:

- guardian
- trustee
- curator
- Power of Attorney (POA) (for CPP purposes, only a General POA or POA for property is accepted)
- committee
- any other legal representative of that person
- executor
- lawyer

The authorized representative must be appointed under a law of Canada, a province or territory, or by the Minister, to manage your affairs. A copy of the legal documents **must be submitted** to support an authorized representative and could include:

- mandate
- trusteeship
- POA documents (for CPP purposes, only a General POA or POA for property is accepted)
- letterhead from a lawyer clearly stating they represent you
- official CPP/OAS program form (contact Service Canada for more information)

An authorized representative cannot receive the paid benefits on your behalf unless it has been proven that you are not capable of managing your affairs.

To be completed ONLY by an authorized representative of the applicant

I hereby apply for a Canada Pension Plan Survivor's pension and/or Surviving Child's benefit under the *Canada Pension Plan* on behalf of the applicant and I declare that to the best of my knowledge and belief, all of the information herein is true and **complete**.

If you make a false or misleading statement, you may be subject to an administrative monetary penalty and interest, if any, under the *Canada Pension Plan*, or may be charged with an offence. Any benefits you receive or obtained to which there was no entitlement will have to be repaid.

First name	Middle name	Last name(s)	Relationship to the applicant
Address (No., Street, Apt., RR), City/Town, Province/Territory, Country, Postal code			
Telephone number during the day	Signature of authorized representative		Date (YYYY-MM-DD)

This application contains information about the Canada Pension Plan Survivor's pension which is based on the *Canada Pension Plan* legislation. If there are any differences between what is on the application and the *Canada Pension Plan* legislation, the legislation is always right.



IMPORTANT

Service Canada can only begin to process your application if it is **complete** and you provided all necessary documentation, if any. Be sure all relevant fields are completed.

Checklist – Before you send your application

- ☐ Did you **complete** every field on this application that is required for you to receive a benefit from Service Canada?
- ☐ Have you indicated **all known Social Insurance Numbers** for the deceased, yourself and all dependent children of the deceased?
- ☐ If you have not provided Social Insurance Numbers for the deceased, yourself and all dependent children of the deceased, have you provided a copy of a birth certificate instead?
- ☐ Have you **read** and **signed** the Declaration on page 9?

What you must do after your pension / benefit starts

If you move

You must tell Service Canada if you move, even if your pension or benefit is being sent to another address or is being deposited directly into your financial institution account. This way, we will be able to send you important information and the tax slips you will need for income tax purposes.

If you move outside of Canada or from one country to another, your tax status may change.

If you do not inform us of an address change and you should have paid a higher tax rate, you will have to repay any overpayments.

If you change financial institutions or account number

If your payment is directly deposited, please let us know if you change your financial institution or account. Do not close your old account until you are sure that your pension is being deposited into your new account.

If the Canada Pension Plan beneficiary dies

The estate representative must inform Service Canada as soon as possible of the death of the CPP beneficiary. Your estate can receive benefits for the month of your death. If we do not get the information quickly enough, any benefits paid after the month of death will have to be paid back.

If there is a change in decision-making responsibility

You must tell Service Canada about any changes that affect eligibility for the Surviving Child's benefit, such as the decision-making and parenting time for the child that is no longer your responsibility.

Other Pensions / Benefits

Death Benefit

The CPP Death benefit is a one-time, lump-sum payment to the estate on behalf of a deceased CPP contributor. If the deceased contributed to the Canada Pension Plan and the Quebec Pension Plan, the applicant might be eligible for this benefit.



Online: Go to www.canada.ca/msca;

Paper or fillable form: Go to www.canada.ca/esdc-forms.

Child Rearing Provision

This provision may help you increase the monthly amount of your Survivor's pension. If the deceased received Family Allowances or was eligible to receive the Child Tax benefit on behalf of the child(ren) born after December 31, 1958, this provision may apply. If this is the case, complete the **Child Rearing Provision (CPP) Request form** (ISP1640) and return it with your CPP Survivor's pension application.

If you received the Family Allowances but your deceased spouse was the person who remained at home and was the primary caregiver for the child(ren), you can waive your rights in favour of the deceased. If you wish to waive your rights, complete the **Child Rearing Provision (CPP) Request form** (ISP1640) found online at www.canada.ca/esdc-forms and return it with your Survivor's pension application. The waiver, which is irrevocable, must be made within one year of the date of death.

Retirement Pension

If the deceased made contributions to the Canada Pension Plan or the Canada Pension Plan and the Quebec Pension Plan, was at least 70 years of age at the time of their death and had not applied for or received a CPP retirement pension, you should contact Service Canada to request an application or complete the **Application for a Canada Pension Plan Retirement Pension** (ISP1000) form found online at www.canada.ca/esdc-forms. The application must be made within one year of the date of death.

Old Age Security Pension

If you are age 60 to 65, you may be eligible for the Allowance for the Survivor through the Old Age Security (OAS) program. For more information, please contact Service Canada.

This document contains general information about the Canada Pension Plan Survivor's pension. The information reflects the Canada Pension Plan legislation. If there are any differences between what is on this document and the Canada Pension Plan legislation, the legislation is always correct.

Proof of Death, Marriage or Common-law

You do not need to provide proof of date of death, marriage or common-law at the time of application for the CPP Survivor's pension. However, the Canada Pension Plan program reserves the right to request supporting documents at any time.

When documents are requested, copies are acceptable; however, Service Canada may ask for an original or certified copy at any time.

When sending original documents, we suggest you send them by registered mail. We will return the original documents to you.



Service
Canada

Service Canada Offices

Canada Pension Plan

Mail your forms to:

The nearest Service Canada office listed below.

From outside of Canada: The Service Canada office in the **province where you last resided**.

Need help completing the forms?

Canada or the United States: **1-800-277-9914**

All other countries: **1-613-957-1954** (we accept collect calls)

TTY: **1-800-255-4786**

Important: Please have your social insurance number ready when you call.

NEWFOUNDLAND AND LABRADOR

Service Canada
PO Box 9430 Station A
St. John's NL A1A 2Y5
CANADA

PRINCE EDWARD ISLAND

Service Canada
PO Box 8000 Station Central
Charlottetown PE C1A 8K1
CANADA

NOVA SCOTIA

Service Canada
PO Box 1687 Station Central
Halifax NS B3J 3J4
CANADA

NEW BRUNSWICK AND QUEBEC

Service Canada
PO Box 250
Fredericton NB E3B 4Z6
CANADA

ONTARIO

For postal codes beginning with "L, M or N"

Service Canada
PO Box 5100 Station D
Scarborough ON M1R 5C8
CANADA

ONTARIO

For postal codes beginning with "K or P"

Service Canada
PO Box 2013 Station Main
Timmins ON P4N 8C8
CANADA

MANITOBA AND SASKATCHEWAN

Service Canada
PO Box 818 Station Main
Winnipeg MB R3C 2N4
CANADA

ALBERTA / NORTHWEST TERRITORIES AND NUNAVUT

Service Canada
PO Box 2710 Station Main
Edmonton AB T5J 2G4
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BRITISH COLUMBIA AND YUKON

Service Canada
PO Box 1177 Station CSC
Victoria BC V8W 2V2
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