



How to Complete the Canada Pension Plan (CPP) Illness Certificate

- We need the information that you and your doctor provide on the enclosed form to determine whether you are entitled to receive Canada Pension Plan (CPP) benefits. Once we receive this information, we will be able to process your benefit request.
- Please fill out Sections A and B on the following page. Have your doctor fill out Section C.
- Once all the sections are filled out, please send the form to the nearest Service Canada office.

PROTECTING YOUR PERSONAL INFORMATION

The information requested is required under the Canada Pension Plan (CPP). We may not be able to grant you a benefit, if you do not give us all the information we need. We will keep this information in the Personal Information Bank ESDC PPU 140. Your personal information is governed by the *Privacy Act* and we may disclose it where we are authorized to do so under the CPP. Under the CPP and the *Privacy Act* you have the right to look at the personal information about you in your file. You can ask to see your file by contacting a Service Canada office. To find out how to get your personal information through the Access to Information Coordinator's office, see the Info Source, a directory that lists all the information banks and the information they contain. Copies of the Info Source are available in all Service Canada offices.



Service
Canada

Illness Certificate Canada Pension Plan

PROTECTED B (when completed)
Personal Information Bank ESDC PPU 140

VERY IMPORTANT

- Canada Pension Plan benefits may be payable to children age 18 to 25 who are absent from school or university due to illness.
- Section A and B must be completed to authorize the release of the information requested in Section C.
- Please use a **pen** and **print** as clearly as possible.

Social Insurance Number of Contributor

SECTION A - INFORMATION ABOUT THE CONTRIBUTOR

Mr.	Mrs.	Usual First Name and Initial	Last Name
Ms.	Miss		

SECTION B - INFORMATION ABOUT THE STUDENT

1A. Social Insurance Number		1B. Date of Birth YYYY-MM-DD	
2.	Mr. Mrs. Ms. Miss	Usual First Name and Initial	Last Name
3. Home Address (No., Street, Apt., R.R.)		City, Town or Village	
Province or Territory		Country - If other than Canada	Postal Code
4. On what date did your illness begin? YYYY-MM-DD			
I hereby authorize the release of all information related to the illness that prevented me from attending school or university to Service Canada. Any charge for providing this information is my personal responsibility.			
SIGNATURE OF STUDENT X		Date YYYY-MM-DD	Area code and telephone number at home

SECTION C - TO BE COMPLETED BY A DOCTOR

5A. Nature of Illness		5B. Commencement Date YYYY-MM-DD	
		5C. Actual or probable date of return to school YYYY-MM-DD	
6. Doctor's First Name and Initial		Last Name	
Address (No., Street, Apt., R.R.)		City, Town or Village	
Province or Territory		Country - If other than Canada	Postal Code
NOTE: A false or misleading statement may result in an administrative monetary penalty and interest, if any, under the <i>Canada Pension Plan</i> , or in the prosecution of an offence. Any benefits received or obtained to which there was no entitlement would have to be repaid.			
SIGNATURE OF DOCTOR X		Date YYYY-MM-DD	Area code and telephone number

Service Canada delivers Employment and Social Development Canada
programs and services for the Government of Canada.



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Service Canada Offices

Canada Pension Plan

Mail your forms to:

The nearest Service Canada office listed below.

From outside of Canada: The Service Canada office in the **province where you last resided**.

Need help completing the forms?

Canada or the United States: **1-800-277-9914**

All other countries: **1-613-957-1954** (we accept collect calls)

TTY: **1-800-255-4786**

Important: Please have your social insurance number ready when you call.

NEWFOUNDLAND AND LABRADOR

Service Canada
PO Box 9430 Station A
St. John's NL A1A 2Y5
CANADA

PRINCE EDWARD ISLAND

Service Canada
PO Box 8000 Station Central
Charlottetown PE C1A 8K1
CANADA

NOVA SCOTIA

Service Canada
PO Box 1687 Station Central
Halifax NS B3J 3J4
CANADA

NEW BRUNSWICK AND QUEBEC

Service Canada
PO Box 250
Fredericton NB E3B 4Z6
CANADA

ONTARIO

For postal codes beginning with "L, M or N"

Service Canada
PO Box 5100 Station D
Scarborough ON M1R 5C8
CANADA

ONTARIO

For postal codes beginning with "K or P"

Service Canada
PO Box 2013 Station Main
Timmins ON P4N 8C8
CANADA

MANITOBA AND SASKATCHEWAN

Service Canada
PO Box 818 Station Main
Winnipeg MB R3C 2N4
CANADA

ALBERTA / NORTHWEST TERRITORIES AND NUNAVUT

Service Canada
PO Box 2710 Station Main
Edmonton AB T5J 2G4
CANADA

BRITISH COLUMBIA AND YUKON

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PO Box 1177 Station CSC
Victoria BC V8W 2V2
CANADA

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