

Canada / Saint Vincent and the Grenadines Agreement

Applying for Saint Vincent and the Grenadines Benefits

Here is some important information you need to consider when completing your application.

Please ensure you sign the application. If you are signing with a mark, (for example: "X") the signature of a witness is required.

Your application must be supported by documentation. Please submit the documents requested. Failure to complete the application and provide the requested documentation may result in delays in processing your application.

Where original documents are specifically requested, originals must be submitted with your application. You should keep a certified true copy of any originals you send us for your records. Some countries require original documentation which will not be returned to you.

You may submit the original or a photocopy that is certified as true for any of the documents where originals are not required. It is better to send certified copies of documents rather than originals. If you choose to send original documents, send them by registered mail. We will return the original documents to you. We can only accept a photocopy of an original document if it is legible and if it is a certified true copy of the original. Our staff at any Service Canada centre will photocopy your documents and certify them free of charge. If you cannot visit a Service Canada Centre, you can ask one of the following people to certify your photocopy:

Accountant; Chief of First Nations Band; Employee of a Service Canada Centre acting in an official capacity; Funeral Director; Justice of the Peace; Lawyer, Magistrate, Notary; Manager of Financial Institution; Medical and Health Practitioners: Chiropractor, Dentist, Doctor, Pharmacist, Psychologist, Nurse Practitioner, Registered Nurse; Member of Parliament or their staff; Member of Provincial Legislature or their staff; Minister of Religion; Municipal Clerk; Official of a federal government department or provincial government department, or one of its agencies; Official of an Embassy, Consulate or High Commission; Officials of a country with which Canada has a reciprocal social security agreement; Police Officer; Postmaster; Professional Engineer; Social Worker; Teacher.

People who certify photocopies must compare the original document to the photocopy, state their official position or title, sign and print their name, give their telephone number and indicate the date they certified the document.

They must also write the following statement on the photocopy: **This photocopy is a true copy of the original document which has not been altered in any way.**

If a document has information on both sides, both sides must be copied and certified. You cannot certify photocopies of your own documents, and you cannot ask a relative to do it for you.

Return your completed application, forms and supporting documents to:

International Operations
Service Canada
P.O. Box 2710 Station Main
Edmonton, AB T5J 2G4
CANADA

Disclaimer:

This application form has been developed by external sources in cooperation with Employment and Social Development Canada. The content and language contained in the form respond to the legislative needs of those external sources.



NATIONAL INSURANCE ACT, 1986

CLAIM FOR FUNERAL GRANT

PARTICULARS OF DECEASED INSURED PERSON

Name of deceased

Insured Person
(Surname) (Christian name)

National Insurance number is |_|_|_|_|_|_|_|_|

Canadian Social Insurance number is |_|_|_|_|_|_|_|_|_|_|

Last Address:
(No. and street, Apt. No.).....
(City, town or village)

Name of last Employer

Date of birth:

D	M	Y
_	_	_

 Date of death:

D	M	Y
_	_	_

Certified cause of death Occupation

Has the deceased ever worked or lived in a country other than Saint Vincent and the Grenadines?

() yes () no. If yes kindly list below

Name of country	Social Insurance number in that country	Residence		Employment	
		Y-M	Y-M	Y-M	Y-M

Name of Claimant.....
(Surname) (Christian names)Address
(No. and street, Apt. No.).....
(City, town or village)

To: The Director
National Insurance Services

I, the above named claimant hereby declare that I am
(State relationship if any, to the deceased)

to the deceased insured person named above and that I have paid* the amount of the funeral expenses
am liable to pay

(* Words not applicable should be deleted)

I attach the following documents:

- (a) Death Certificate of the deceased insured person;
- (b) Receipt for the amount of funeral expenses paid by me;
- or (c) Undertaker's bill for outstanding funeral expenses

NOTE: If there are any uncashed benefit vouchers/pension orders relating to the deceased these should be returned to the National Insurance Office together with this claim.

I hereby claim Funeral Grant in respect of the insured person's death.

Signature of Claimant
(or person authorized to sign on behalf of claimant)

Date
D-M-Y

WARNING: Any person who knowingly makes any false representation for the purpose of obtaining benefit commits a criminal offence punishable by a fine or imprisonment or both.

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**Documents and/or information required to support your application [CAN-SVG 5]
for a Saint Vincent and the Grenadines Funeral Grant**

The applicant must submit original or certified copies of the following:

- Birth certificate for deceased
- Death certificate

The following original documents (if applicable) must accompany the application to Saint Vincent and the Grenadines:

- Bills/receipts for funeral expenses

IMPORTANT: If you have already submitted any of the documents required when you applied for a Canada Pension Plan or Old Age Security benefit, you do not need to resubmit them.