



Patents Form 21

Patents Act 1977 (Rule 47)

Record transfer of ownership, add, change or remove licensee or security interest

Fee £65

Notes

- a) If you need help to fill in this form or you have any questions, please contact the Intellectual Property Office on 0300 300 2000.
- b) Write your answers in capitals using black ink or you may type them.
- c) You may use this form for more than one application or patent if the same transaction, instrument or event is involved. If you need more space, please attach a schedule template which can be found at <http://www.gov.uk/government/publications/application-to-register-or-give-notice-of-rights>
- d) Although you may have an address for service in the Channel Islands or Gibraltar, any representation you appoint to act for you must reside or have a place of business in the United Kingdom, the Isle of Man or the European Economic Area.
- e) If there is not enough space for all the relevant details on any part of this form, please continue on a separate sheet of paper and write "see continuation sheet" in the relevant part(s) of the form. Any continuation sheets should be attached to this form.
- f) You need to send extra documentary evidence with this form if you meet either of these conditions:
 - you're signing the form but you're not the person assigning rights or someone signing on behalf of them
 - this form relates to a mortgage or a grant of licence or security, and you're not signing it as mortgagor or grantor of the licence, or on their behalf

The documentary evidence can be, for example, a contract or probate. It can be a photocopy.

We'll scan the documents into our electronic file management systems then destroy the paper copies.

1. Your reference (you do not have to supply a reference, but it may be useful for your own records)	
2. Patent application or patent number(s) (See notes (c) and (e))	
3. Full name and address of the current patent owner(s) or applicant(s) You can find this by searching the register: https://www.gov.uk/search-for-patent	
4. Full name and address of the new patent owner(s), applicant(s), licensee or security holder or of each person who is acquiring or retaining the rights in the patent or application	
5. Details of the transaction, instrument or event	
☐ Transfer of ownership, for example assignment, company merger, court order or assent of personal representation (tell us which type)	
☐ Licence (tell us which type)	
☐ Security agreement, for example mortgage	
☐ Other (tell us which type)	
6. Date of transfer of ownership, grant or cancellation of a security or licence or other rights This should be in the dd/mm/yyyy format and must not be in the future	
7. Person making this request Name and address The address must be in the UK, Gibraltar or the Channel Islands We will send confirmation of the registration to this person	

FOR TRANSFERS OF OWNERSHIP ONLY (Q8, Q9 & 10)

8. Representation or address for service to be used by the new owner

New owners "Address for Service" in the United Kingdom, Gibraltar or the Channel Islands to which all correspondence should be sent. (See note (d))

If you do not know these details, tick the box below to confirm the address provided in box 4 will be used as the new address for service

☐

9. If you're transferring other assets and incurring stamp duty, you need to pay it before you complete and send this form. You do not have to pay stamp duty if you're only transferring patents

☐

I confirm no stamp duty needs to be paid

☐

I confirm I've paid any necessary stamp duty

10. Tell us your role in the process

I am the:

Old owner

☐

Old owner's recorded representation

☐

New owner

☐

New owner's representation

☐

FOR LICENCES, MORTGAGES OR OTHER

11. Tell us your role in the process

I am the:

Current owner

☐

Current owner's representation

☐

Representation for
licensee or grantee
(security holder)

☐

Licensee or grantee (security holder)

☐☐

Other (please specify)

CONTACT DETAILS AND SIGNATURE

12. Name and contact details
(telephone and/or email) for the
individual person completing this form

13. Authorisation to change the register
(see note (f))

Signature(s):
This can be typed
or handwritten

Date:

Name(s)
(block capitals)

Pay for this form

Total Fee Paying (£)

£65

Your own reference (Optional)

Your contact details should we have a query

Name

Email

Phone

How would you like to pay?

Tick one

☐

Using a debit or credit card – you will need the internet to pay by card

- 1** Go to our secure website – [pay the fee on the IPO secure website](https://fees.ipo.gov.uk/pay/)
(or type <https://fees.ipo.gov.uk/pay/> into a web browser)
- 2** Enter your name, email address and total amount to pay from above
- 3** As proof of payment, write below the 10-character reference code displayed from the online payment screen

DO NOT write your debit/credit card number

☐

Deduct from IPO deposit account

IPO deposit account number

☐

Cheque – make payable to 'Intellectual Property Office'

☐

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Email your completed PDF form to:
forms@ipo.gov.uk

If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.

Please note: It takes longer to process paper forms sent by post

Data Privacy: <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notices/privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>