

Application to surrender an environmental permit

Part RSR-E3 – Surrendering a radioactive substances activity permit for receipt and disposal of radioactive waste at a nuclear site



Environment
Agency

Please read through this part of the form and the part RSR-E3 guidance notes before you fill it in.

It should take less than two hours to fill in this form.

Fill in this part of the form, together with parts RSR-A and RSR-F, if you are applying to surrender all or part of an existing permit for radioactive substances activities involving the receipt or disposal of radioactive waste at a nuclear site.

Partial surrender includes:

- reducing the size of the premises where radioactive waste is created or managed
- removing a radioactive substances activity from your permit while continuing to operate others

Tenants on nuclear sites should use this form for the surrender of permits for unsealed radioactive sources and radioactive waste. Tenants wishing to surrender permits for keeping and use of sealed radioactive sources should use **Part RSR-E2 Surrender a sealed source permit.**

Contents

- 1 About the permit**
- 2 About the full surrender of a permit held by the licensee**
- 3 About the partial surrender of a permit held by the licensee**
- 4 About the surrender of a permit held by a tenant**
- 5 How to contact us**

1 About the permit

1a What is the permit number that this application relates to?

1b Are you a tenant on the nuclear site?

Yes Go to section 4 of this form

No Continue with question 1c

1c Are you applying to surrender all or part of the permit?

All of the permit Go to Section 2

Part of the permit Go to Section 3

2 About the full surrender of a permit held by the licensee

Only complete this section if you are applying for full surrender.

- 2a** Describe the final stages of decommissioning of your site and how you have arrived at the end of all planned work with radioactive substances.

Document reference

- 2b** Have all activities involving the production or receipt of radioactive waste come to an end and all disposals of radioactive waste on or from the site definitively ceased?

Yes Provide details below

No Explain the circumstances below

- 2c** Have you employed a period of control for the purposes of radiological protection since the end of all planned work with radioactive substances?

Yes Provide details below of the controls exercised

No Explain why a period of control was not necessary

Or document reference

- 2d** Describe the current condition of the site.

Document reference

- 2e** Explain how the current condition of the site meets the site reference state.

Document reference

2 About the full surrender of a permit held by the licensee, continued

2f Review the requirements specified in the GRR and indicate where each requirement is addressed in the documentation supporting this application.

Requirement number	Requirement	Document Reference
R1	Optimisation of waste management options	
R2	Waste management plan	
R3	Early engagement	
R4	Engagement with local communities and others	
R5	Environmental safety culture and management system	
R6	Preservation of knowledge and records	
R7	Site-wide environmental safety case	
R8	Site characterisation and monitoring	
R9	Dose constraints during the period of radioactive substances regulation	
R10	Risk guidance level after release from radioactive substances regulation	
R11	Inadvertent human intrusion dose guidance level after release from radioactive substances regulation	
R12	Natural disruptive processes after release from radioactive substances regulation	
R13	Optimisation of on-site disposals	
R14	Protection of the environment	
R15	Protection against non-radiological hazards	

3 About the partial surrender of a permit held by the licensee

Only complete this section if you are applying for partial surrender.

Complete questions 3a to 3f if you are applying to reduce the size of the regulated facility. Otherwise go to question 3g.

3a Describe the final stages of decommissioning of the part of the site for which you are seeking partial surrender and how you have arrived at the end of all planned work with radioactive substances in that part of the site.

Document reference

3 About the partial surrender of a permit held by the licensee, continued

- 3b** Have all activities involving the production or receipt of radioactive waste come to an end and all disposals of radioactive waste definitively ceased on or from the part of the site for which you are seeking partial surrender?

Yes Provide details below

No Explain the circumstances below

- 3c** In the part of the site for which you are seeking partial surrender, have you employed a period of control for the purposes of radiological protection since the end of all planned work with radioactive substances?

Yes Provide details below of the controls exercised

No Explain why a period of control was not necessary

Or document reference

- 3d** Describe the current condition of the:

- a) part of the site for which you are seeking partial surrender
- b) remainder of the site that will continue to be regulated under the environmental permit

Document reference

- 3e** Explain how the current condition of the part of the site for which you are seeking surrender meets the site reference state.

Document reference

3 About the partial surrender of a permit held by the licensee, continued

3f Review the requirements specified in the GRR and indicate where each requirement is addressed in the documentation supporting this application.

Requirement number	Requirement	Document Reference
R1	Optimisation of waste management options	
R2	Waste management plan	
R3	Early engagement	
R4	Engagement with local communities and others	
R5	Environmental safety culture and management system	
R6	Preservation of knowledge and records	
R7	Site-wide environmental safety case	
R8	Site characterisation and monitoring	
R9	Dose constraints during the period of radioactive substances regulation	
R10	Risk guidance level after release from radioactive substances regulation	
R11	Inadvertent human intrusion dose guidance level after release from radioactive substances regulation	
R12	Natural disruptive processes after release from radioactive substances regulation	
R13	Optimisation of on-site disposals	
R14	Protection of the environment	
R15	Protection against non-radiological hazards	

3 About the partial surrender of a permit held by the licensee, continued

Complete questions 3g to 3i if you are applying to remove any radioactive substances activities from your permit while continuing to operate others.

3g Tick the relevant boxes in the table below to show which radioactive substances activities will be surrendered and which will continue.

Schedule 23, Part 2 paragraph reference	Description	Surrender	Continue
11(2)(b)	Dispose of radioactive waste on or from premises used for the purposes of an undertaking		
11(4)(a)	Receive radioactive waste for the purpose of disposing of that waste		
11(5)(a)	Keep or use mobile radioactive apparatus in the form of unsealed sources for testing, measuring or otherwise investigating any of the characteristics of substances or articles		

3h Give a description of which radioactive substances activities will be surrendered and which will continue.

Or document reference

3i Describe why you want to make the changes.

Complete question 3j for all applications for partial surrender.

3j Describe the changes you consider necessary to the existing permit, and your proposals for the new permit after the partial surrender is granted.

Document reference

4 About the surrender of a permit held by a tenant

4a Are you applying to surrender all or part of the permit?

All of the permit

Part of the permit

4b Confirm that all unsealed sources and radioactive waste have been removed from the premises, or from the part of the premises for which you are seeking partial surrender.

All unsealed sources and radioactive waste removed as above

Provide details below

Some unsealed sources or radioactive waste remain as above

Provide details below

4c How have you recorded any instances of contamination from unsealed sources and radioactive waste covered by the permit or part of the permit to be surrendered?

4d Describe the information you have provided to the nuclear site licensee about the condition of the premises covered by the permit or part of the permit to be surrendered.

4e Provide written confirmation from the licensee that they will release you from the terms of the lease or other tenancy agreement for the premises covered by the permit or part of the permit to be surrendered.

Document reference

4 About the surrender of a permit held by a tenant, continued

4f Provide the reference number of the licensee’s radioactive substances activity permit to which your premises will revert after the surrender or partial surrender is granted.

Only complete questions 4g to 4j if you are applying for partial surrender.

4g Tick the relevant boxes in the table below to show which radioactive substances activities will be surrendered and which will continue

Schedule 23, Part 2 paragraph reference	Description	Surrender	Continue
11(2)(a)	Keep or use radioactive material in the form of unsealed sources on premises used for the purposes of an undertaking		
11(2)(b)	Dispose of radioactive waste in the form of unsealed sources on or from premises used for the purposes of an undertaking		
11(4)(a)	Receive radioactive waste in the form of unsealed sources for the purpose of disposing of that waste		
11(5)(a)	Keep or use mobile radioactive apparatus in the form of unsealed sources for testing, measuring or otherwise investigating any of the characteristics of substances or articles		

4h Give a description of which parts of the radioactive substances activities will be surrendered and which will continue

Or document reference

4i Describe why you want to make the changes

4 About the surrender of a permit held by a tenant, continued

- 4j Describe the changes you consider necessary to the existing permit, and your proposals for the new permit after the partial surrender is granted

Document reference

Now fill in part RSR-F.

5 How to contact us

Please send all parts of your filled-in application form and supporting documents to our Radioactive Substances Regulation Permit Support Team as described in form RSR Part-F.

Support:

If you need help filling in this form, please contact the person who sent it to you or contact us using the methods described in Part RSR-F, which is available at: **Application for a RSR environmental permit: part RSR-F**

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance and to tell the Government how regulations could be made simpler.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received (£)
