



eTAX - Individual Tax Portal (ITP) Account

Application for TIN (for eTAX login) and / or Access Code

(Please complete and return this form to us. We shall send you a reply within the next 7 working days BY POST.)

To : Commissioner of Inland Revenue

[P.O. Box 6068, General Post Office, Hong Kong. Fax No.: 3170 5647]

Please provide me with: My TIN (for eTAX login) Access Code *(tick the box where appropriate)*

Part A - Applicant's Particulars *(This part must be completed.)*

Name in English: Mr / Mrs / Ms / Miss *

** Delete whichever is inapplicable*

Surname

Given Name

Hong Kong Identity Card No: _____ Name in Chinese : _____

(If you do not have a Hong Kong Identity Card, please state your passport number and nationality.)

Day-time Contact Phone No.: _____ E-mail Address: _____

Postal Address: *(to be used by IRD in sending future tax returns, notices of assessment and other correspondence)* _____

Part B - Information about the Tax File Involved

(If you own more than one unincorporated business or property, please provide the details of the unincorporated business / property with the earliest commencement / purchase date.)

Current Employer

Full Name of Employer: _____

Employer's Business Registration No. / Employer's File No. (if known): _____

Unincorporated Business owned

Business Name: _____

Business Registration No.: _____

Property Currently Let

Location of Property: _____

Rating Assessment No. / Property Tax File No. (if known) _____

Signature: _____
(Same signature as used in tax returns / past correspondence)

Date: _____

The provision of personal data required by this form and during the processing of your application is voluntary. However, if you do not provide sufficient information, the Department may not be able to process your application. The Department will use the information provided by you for the purposes of the Ordinances administered by it and may disclose/transfer any or all of such information to any other parties provided that the disclosure/transfer is authorised or permitted by law. Except where there is an exemption provided under the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data. You should send such request in writing to the Assessor at GPO Box 132, Hong Kong and quote your file number in this Department.

FOR OFFICIAL USE

Verified