

Surrendering Registration Plates

Section 13. of the road traffic act states, the following for surrender of registration plates:

- 1) *Where a motor vehicle –*
 - a) *Is temporarily out of service;*
 - b) *Will not be in use on a road for a period of six months or more; or*
 - c) *Has not been insured,*

The owner of the registration plates may temporarily surrender the registration plates to the authority.

- 2) *Where registration plates have been temporarily surrendered to the authority, pursuant to paragraph (1), the payment of licence duties shall be suspended for the period during which the registration plates have been temporarily surrendered.*
- 3) *Where registration plates have been temporarily surrendered to the Authority under paragraph (1), the owner of the registration plates may retrieve the registration plates from the Authority, before the passing of three years from the date of surrender, where the circumstances for which the registration were surrendered has been reversed or rectified.*
- 4) *Where the registration plates surrendered to the Authority under paragraph (1) have not been retrieved from the Authority within a three-year period, as specified under paragraph (3), the Authority may destroy the registration plates, having first issued to the owner of the registration plates, a notice, in writing, of the intention of the Authority to destroy the registration plates.*
- 5) *The owner of registration plates may permanently surrender the registration plates to the authority.*
- 6) *Where registration plates have been permanently surrendered to the Authority pursuant to paragraph (5), the Authority shall make a record of the registration plates that have been surrendered and the Authority shall thereafter destroy the registration plates.*

Failure to surrender plates will attract the applicable licence duty. A fee which is determined by the date of the last period of registration indicated on the Certificate, and in the absence of the stamped surrendered plate date.

Procedure for Surrendering Licence Plates

-  Motor Vehicle Registration Certificate
-  Motor Vehicle Registration Plates (licence plates) to be surrendered
-  Please note that Motor Vehicle Registration plates being surrendered should be in a sanitary/clean condition.

Procedure for Retrieving Licence Plates - Owner

-  Motor Vehicle Registration Certificate
-  Owner's valid government issued identification card
-  Taxpayer Service Officer TAJ representative returns Motor Vehicle Registration Certificate and Motor Vehicle Registration Plates (licence plates) to customer

Procedure for Retrieving Licence Plates - Representative

Motor Vehicle Registration Certificate

Authorization Letter (to be signed and stamped/sealed by Notary Public or a Justice of the Peace)

Letter is then taken to the Stamp Office followed by Registrar General Department (RGD) (this must be done for it to become a legally binding document)

Copy of the owner's government issued identification card to be attached.

Representative must present a valid Government issued identification.

Registration plates can be surrendered at all Tax offices with the exception of the following:

- Cross Roads Tax Office
- King Street Revenue Service Centre
- Buff Bay Tax Office