

HOW TO MAKE A e-PAYMENT

Tax Administration Jamaica continues to change the way it does business through its value added services that are convenient, secure, and fast. To this end, the Revenue Administration Information System (RAiS) is now in the second phase of its implementation. This means that taxpayers will be able to do much more with our web service offerings, which will greatly improve the way taxpayers interact with us.

Customers (with or without a TRN) who are not registered for e-Services can make payments online by selecting the **“Make a Payment”** hyperlink under the **“Other Non-Logon Services”** tab. A default **“Instructions”** page giving basic information about the service, what will be needed, and what to expect at the end of the process is displayed, as shown below:

Note: Only Credit Card Payments can be made using this option.

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eServices » Credit Card Payment

1. Instructions

Instructions

ABOUT THE SERVICE	WHAT YOU NEED	AFTER YOU FINISH
The online Credit Card Payment service allows customers to make a payment to an account via Credit Card online. The payment options include: 1. Account Payment 2. Payment for Audit 3. Payment for Payment Plan 4. Payment for Other Liability 5. Payment for Return	The information required to make a payment using this service includes the following: 1. The Payee's TRN-Branch information for the Account 2. The Payee's Account Type 3. The Account Filing Period for the payment 4. The Payment amount 5. The Payer's TRN 6. The Payer's name 7. The Payer's email address 8. The Payer's Phone number 9. The Payer's Credit Card information	Once your payment has been submitted, TAJ will begin processing your request. You will receive an email with the Payment Advice* outlining details of the transaction. A 'Statement of Payment' is available to be printed from the payment confirmation page. Once processing is complete, adjustments to the account will be made accordingly. *Please note this payment advice serves as confirmation of successful payment only and does not constitute an official receipt from Tax Administration Jamaica Limited.

Cancel

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Select the button **“Next”**. The following page is displayed:

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1. Instructions 2. Payment Information

Payment Information

Payment Type Required ? Required

TRN-Branch Required

Account Type Required

Filing Period Required

Payment Amount Required

Cancel Previous Next

Select the Payment Type by using the dropdown arrow. The following payment types currently exist:

- Account Payment
- Payment for Audit
- Payment for Other Liability
- Payment for Payment Plan
- Payment for Return

Enter the required information in the other fields.

Note: Mandatory fields are indicated by the word “Required” and a yellow triangle in the top left corner of the field.

Select the button “**Cancel**” to leave the current page or abort the current process. The following prompt will be displayed once this option is selected.

Leave this screen?

? Any changes you have made will not be saved.

Yes No


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Contact Information

TRN	111-111-111
Name	TEST NAME
Email	g@taj.gov.jm
Confirm Email	g@taj.gov.jm
Phone	(156)156-1566

Cancel
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Next

Enter the contact information of the person making the payment at step 3 and select “**Next**” to proceed to step 4. The following page will be displayed.


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Verify Payment

TRN-Branch	
Payment Amount	1.00
Payment Date	02-Dec-2015
Payment Type	Payment for Return

Please verify your information is ready to submit. When you are sure your information is correct please press the Continue button below. After pressing this button, you will be unable to change the details of this payment.

Cancel
Continue
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Review payment details then select “**Continue**” to proceed.



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REQUEST INFORMATION

Status : Pending Saved : 02-Dec-2015 17:27:49
Period : 30-Nov-2015

1. Payment Status

Payment Status

READY TO SUBMIT PAYMENT

Please note:
Upon clicking the link below, you will be redirected to the PayGate website to submit your credit card information. You should be redirected back here upon submitting your payment through PayGate. Your payment will be applied within 2 - 4 business days.

[Enter Payment Now](#)

[Previous](#)

Select **“Enter Payment Now”** to proceed with the payment. The **“Review and Confirm Order”** page will be displayed.

Review and Confirm Order	Submit Payment Details	Receive Payment Details
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Obligation ID	1121984512
Amount to be Paid	\$750,000.00

Pay To	Tax Administration Jamaica Limited C/O RAIS EServices http://www.jamaicatax.gov.jm/
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Pay For	Payment for Return for General Consumption Tax on Period: 1/31/2015
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[Confirm](#) [Back to Application](#)

Select **“Confirm”** to move to the **“Submit Payment Details”** page as shown below.

The button **“Back to Application”** is used to cancel the payment.

Review and Confirm Order
Submit Payment Details
Receive Payment Details

Secure Credit Card Payment Submission

This is a secure 128-bit SSL encrypted page

Obligation ID	686825472
Amount to be Paid	\$1.00
ePayment Client Name	RAIS

Name on Card *

Card Type *

Please select a card ▼

Card Number *

example: (1234567890123456)

Card Expiration Date *

example: (MMYY)

CVV/CVC/CID/KVV *

Last three digits on the back of the card

Pay
Back to Application

Enter the Credit Card information and click the “Pay” button to complete the payment.

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REQUEST INFORMATION
Print

Status	: Processing	Submitted	: 04-Dec-2015 11:41:33
Period	: 30-Nov-2015	Created	: 04-Dec-2015 11:40:33

1. Payment Status

Payment Status

PAYMENT ACCEPTED

Success!

Thank you for your payment. 1.00 was received. You may click the "Print" tab at the top right corner of this page to generate a Statement of Payment.

Your payment details are as follows:

Confirmation #:	1179328512
Authorization Code:	123456
Amount Paid:	1.00
Date of Payment:	04-Dec-2015

ACCOUNTS LIST
Filter

Branch Id	Account Type	Filing Period	Payment Type	Amount
123-456-789 -0000	General Consumption Tax	30-Nov-2015	Payment for Return	1.00

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Select “Print” to generate the below “Statement of Account”.

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Your payment has been received. Below is your statement of payment with your reference number(s). Please keep the reference number(s) for your records.

Statement of Payment

Issued: 04 December, 2015

Thank you for your payment. 1.00 was received.

You payment details are as follows:

Confirmation #: 1179328512

Authorization Code: 123456

Amount Paid: 1.00

Date of Payment: 04-Dec-2015

Accounts List

Branch Id	Account Type	Filing Period	Payment Type	Amount
123-456-789 -0000	GCT	30-Nov-2015	Payment for Return	1.00
