



May 2026

Are Your Core Values Aligned with Ours?

(Integrity • Mutual Respect • Professionalism • Accountability • Customer-Centricity • Teamwork)

Join us as we make a world-class impact!

We are **Tax Administration Jamaica (TAJ)**, the largest tax-collecting entity in Jamaica is committed to continuously transforming our operations in alignment with international best practices. This transformation is driven by our competent human resources, efficient processes, robust technology, and modern physical infrastructure.

If you are academically qualified, team-oriented, and customer-focused, we invite you to be part of our journey toward becoming a **World-Class Tax Administration**. Submit your application to fill the following positions:

Commissioner General's Office

1. **Assistant General Manager, Audit (Level 8)**, salary range \$9,401,821 per annum; **(1 position - Not Vacant, Technical Advisory and Tax Dispute Resolution Branch - Kingston)**
2. **Manager, Occupation Safety & Health (Level 7)**, salary \$7,716,512 per annum; **(1 position, Employee Relations Section, Kingston)**
3. **Business Analyst (Level 6)**, salary \$6,333,301 per annum; **(1 position, Information and Communication Technology Unit - Kingston)**
4. **Human Resource Management Officer (Level 5)**, salary \$5,198,035 per annum; **(1 position, Human Resource Management Section, Kingston)**
5. **Senior Administrative Assistant (Level 4)**, salary \$4,266,270 per annum; **(1 position - Not Vacant, Commissioner General's Executive Office, Legal Support Services)**

Operations Division

6. **Senior/Manager Collector of Taxes (Level 7)**, salary \$7,716,512 per annum; **(1 position - Not Vacant, Port Maria Tax Office)**
7. **Senior Compliance Officer (Level 5)**, salary \$5,198,035 per annum; **(1 position - Not Vacant, Kingston RSC)**
8. **Taxpayer Service Officer (Level 4)**, salary \$4,266,270 per annum; **(1 position - Not Vacant, Montego Bay RSC)**
9. **Administrative Assistant (Level 3)**, salary \$2,803,771 per annum; **(2 positions, 1 Not vacant)**
 - Stamp Duty & Transfer Tax Unit, Harbour Street – Kingston
 - Montego Bay RSC
10. **Records Officer (Level 2)**, salary \$1,711,060 per annum; **(2 positions - Not Vacant, St. Ann's Bay Tax Office)**

Corporate Services Division

11. **Supervisor, Revenue Verification (Level 5)**, salary \$5,198,035 per annum; **(1 position, Not Vacant - Revenue Accounts Unit, Kingston)**



12. **Administrative Assistant (Level 3)**, salary \$2,803,771 per annum; (1 position, Records and Information Management Branch, Kingston)

END OF JOB/POSITION LISTING

Interested persons are invited to view the detailed job descriptions on our website at <https://www.jamaicatax.gov.jm/web/guest/job-opportunities>

Applications with resumes should be submitted no later than **Monday, June 1, 2026** to:

**The Recruitment Officer
Tax Administration Jamaica
Donald Sangster Building
(5th Floor), 116 East Street
Kingston 4**

Applications will be accepted via email: taj-jobs@taj.gov.jm

While we thank all applicants for their interest, only short-listed candidates will be contacted.

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