

ADVISORY

Issued By: Tax Administration Jamaica (TAJ)

Date: November 26, 2015

Re: Advisory of amendments to the process of Tax Compliance Certification

Effective December 7, 2015, Tax Administration Jamaica (TAJ), will be implementing Phase 2 of its Revenue Administration Information System (RAiS).

This phase of the project also involves changes to the process of applying for a Tax Compliance Certificate (TCC) and the documentation that is customarily generated.

- Taxpayers will be able to submit their applications online via TAJ's upgraded web service at www.jamaicatax.gov.jm, in addition to applying for a Tax Compliance Certification at select tax offices.
- Once processed, a Tax Compliance Letter (TCL) will be generated from RAiS, **instead** of the previous Tax Compliance Certificate (TCC), advising of the taxpayer's compliance status. It should be noted that these TCLs will be printed on regular paper.
- RAiS has been configured to allow the taxpayer and/or the person utilising the TCL to access and validate the details and to verify its authenticity.
- ***Guidelines for validating TCLs and for submitting TCC Applications online are attached.***
- Please note that existing TCCs will remain valid until expiration. Once a TCC has expired, the taxpayer will have the option of reapplying online or inline, at which time they will be issued with a Tax Compliance Letter.
- Taxpayers are further advised that **all** tax compliance certification will be processed at the customer level, i.e. on a main TRN. Therefore all branches operating under a TRN must be compliant for a TCL to be issued.

Changes are all geared towards improving the taxpayer experience, the efficiency and effectiveness of customer service delivery, as well as refining the administration and the process of tax compliance certification.

As we continue to work together to serve the taxpaying public better, we ask that this information be brought to the attention of all relevant persons.

For additional information or assistance you may contact our Customer Care Centre at 1-888-TAX-HELP (829-4357) or the Client Relationship Manager, assigned to Large Taxpayers.