

ADDENDUM NO. 1

TENDER DOCUMENT NO. BRS/OT/001/2025/2026

PROVISION OF CYBERSECURITY ENHANCEMENT SERVICES FOR THE BRS TRUST & COMPANY REGISTRATION SYSTEM AND SECURITY INFORMATION AND EVENTS MANAGEMENT (SIEM) PLATFORM

DATE OF ISSUE: 12th May 2026

TO ALL TENDERERS

IMPORTANT NOTICE TO ALL TENDERERS

This Addendum forms part of the Tender Document and shall supersede and amend the original document as specified below. All other provisions of the original Tender Document remain unchanged unless expressly amended by this Addendum.

Tenderers shall acknowledge receipt of this Addendum by including a signed copy with their tender submission.

PART A: KEY AMENDMENTS AT A GLANCE

The following amendments are made to the original tender document. Full details for each are set out in the corresponding Part below. Where this table and the detailed Parts conflict, the detailed Parts prevail.

No.	Subject	Amendment / Confirmed Position
1	Closing Date	Extended from 12th May 2026 to 15th May 2026 at 11:00 AM
2	Pre-Tender Meeting	Cancelled (physical). Clarifications may be sought via procurement@brs.go.ke only
3	Bid/Tender Security Amount	Confirmed: KES 250,000 (Kenya Shillings Two Hundred and Fifty Thousand Only)
4	Bid Security Validity Reference Date	Corrected: 150 days from the tender CLOSING date. Minimum expiry: 12 October 2026
5	Bid Security Beneficiary Wording	Confirmed: The Director General, Business Registration Service, P.O. Box 30041-00100, Nairobi
6	MR 13 — Pagination	Clarified: pre-printed certificates, tabbed dividers, and the original bank guarantee are exempt from sequential pagination. Copies required: 1 original + 2 hard copies + 1 USB flash drive (PDF)
7	MR 8 — ODPC Registration	Amended: Data Processor certificate mandatory, valid on submission date only. Data Controller registration encouraged but not mandatory.

No.	Subject	Amendment / Confirmed Position
8	MR 10 — Document Certification	DELETED. Self-certification by Tenderer is now acceptable. Originals available for verification on request within 7 days.
9	Evaluation Method	Confirmed: Quality and Cost Based Selection (QCBS) — Technical 80% / Financial 20%. All references to 'Lowest Evaluated Tender' are superseded.
10	Project Manager — Minimum Experience	Amended: minimum 7 years (revised from 10 years), with valid PMP or PRINCE2 certification
11	Number of Cybersecurity Experts	Amended: minimum 1 person (revised from 2), with CISSP/CISM or equivalent
12	System Analyst	Amended: 0.5 FTE acceptable (part-time or shared role)
13	Professional Certifications (CISSP, CISM, PMP etc.)	Scoring criteria only — NOT mandatory knock-out criteria
14	Warranty Period	Confirmed: 12 months from Operational Acceptance. GCC 27.4 (36 months) is hereby deleted.
15	Performance Security	10% of Contract Price prior to Operational Acceptance; reduced to 5% during the Warranty Period
16	Price Adjustment	Supply & Installation items (Tasks 1–8): fixed price. Recurrent cost items (licensing, maintenance, support): adjustable annually by maximum 5% using KNBS CPI
17	VAT Treatment	All unit prices must be quoted INCLUSIVE of VAT (16%). The Grand Summary Cost Table must separately show: Sub-total (excl. VAT), VAT (16%), Grand Total (incl. VAT)
18	Digital Service Tax (DST 1.5%)	If applicable, DST must be separately identified in the cost breakdown annex. DST is NOT included in main Price Schedule unit prices.
19	PPCBL 0.03%	Confirmed: PPCBL is to be included in the bidder's quoted prices
20	Minimum Average Annual Turnover	KES 30,000,000 (Kenya Shillings Thirty Million) per year for each of the last three financial years (2022/23, 2023/24, 2024/25)
21	Minimum Financial Capacity	Liquidity (Quick) Ratio as demonstrated in the most recently audited financial statements

No.	Subject	Amendment / Confirmed Position
22	Minimum Specific Experience Contract Size	KES 5,000,000 per cited reference project for experience to qualify
23	Adjudicator	Not applicable. Disputes shall be resolved by arbitration under the Arbitration Act, Cap. 49, administered by the Nairobi Centre for International Arbitration (NCIA)
24	Tender Reference Number	Confirmed: BRS/OT/001/2025/2026 (all forms, envelopes, and bank guarantees)
25	Procuring Entity Postal Address	Confirmed: P.O. Box 30041-00100, Nairobi (all purposes)
26	Post-Warranty Services Period	12 months (optional, renewable annually at BRS's discretion)
27	SIEM Licence Renewal Responsibility	Post-warranty SIEM licence renewal shall be the responsibility of BRS. BRS will renew annually at its own cost.
28	Implementation Timeline	Extended to 8 weeks from contract signing (Tasks 1-7). Task 8 to be completed by Week 9. Liquidated damages apply from Day 64. Phased milestone acceptance applies.
29	Penetration Testing	Bundled in Task 8. Grey-box scope. Implementation team members who are qualified to conduct VAPT assessments are acceptable.
30	MFA (Multi-Factor Authentication)	EXCLUDED from scope of this contract
31	DPIA (Data Protection Impact Assessment)	EXCLUDED from scope of this contract — both preparation and filing with ODPC
32	WAF (Web Application Firewall)	INCLUDED in Task 4 (API gateway) — configuration and upgrade of existing WAF
33	NDA & Site Visit	BRS will execute NDAs and arrange site visits with the successful bidder after award. Details will be communicated upon award.

PART B: AMENDMENTS TO TENDER DATA SHEET (TDS) & INVITATION TO TENDER

B1. Closing Date — EXTENDED

Original Provision	Amended Provision
Closing Date: 12th May 2026 at 11:00 AM	Closing Date: 15th May 2026 at 11:00 AM (Extension of 3 calendar days)

B2. Pre-Tender Meeting — CANCELLED

Original Provision	Amended Provision
Physical meeting at 316 Upper Hill Chambers on 11th May 2026 at 10:00 AM	The pre-tender meeting is cancelled. Clarifications may be sought by email to procurement@brs.go.ke throughout the tender period.

B3. Bid/Tender Security — CONFIRMED

The conflict in the original tender document between the Invitation to Tender (KES 1,000,000) and MR 11 (KES 250,000) is resolved as follows:

Item	Confirmed Position
Bid Security Amount	KES 250,000.00 (Kenya Shillings Two Hundred and Fifty Thousand Only)
Form	Unconditional bank guarantee from a reputable bank licensed by the Central Bank of Kenya (CBK) or an Insurance Company licensed by the Insurance Regulatory Authority (IRA)
Validity	150 days from the tender CLOSING date (i.e., valid until at least 12 October 2026)
Payable to	The Director General, Business Registration Service
Address on guarantee	P.O. Box 30041-00100, Nairobi, Kenya

B4. Bid Security Validity Reference Date — CORRECTED

The original tender document contained a contradiction: the ITT stated '150 days from the tender closing date' while MR 11 stated '150 days from the tender opening date'. This is hereby resolved:

Item	Confirmed Position
Operative reference date	TENDER CLOSING DATE (15th May 2026)
Minimum expiry date for bank guarantee	12 October 2026 (150 days from 15th May 2026)
Reference to 'opening date' in MR 11	Deleted and replaced with 'closing date'

PART C: AMENDMENTS TO EVALUATION & QUALIFICATION CRITERIA (SECTION III)

C4. Bid Document Submission — CLARIFIED (MR 13)

Requirement	Clarification
Sequential pagination	All pages of the bid submission must be sequentially paginated EXCEPT: (a) pre-printed certificates with their own numbering, (b) tabbed section dividers, and (c) the original bank guarantee.
Number of copies required	One (1) original and two (2) hard copies, plus one (1) USB flash drive containing PDF copies of the entire bid (technical and financial proposals in separate folders).
USB pagination	PDF files on the USB must bear page numbers matching the hard copy original.

C5. Mandatory Requirements — AMENDED

MR 8 (ODPC Registration) is amended as follows:

Original Provision	Amended Provision
Valid certificate as Data Controller AND Data Processor, valid for the entire 150-day bid validity period	Valid certificate of registration as a Data Processor (mandatory). Data Controller registration is encouraged but not mandatory. The certificate must be valid on the date of tender submission — it need not remain valid for the entire 150-day bid validity period.

MR 10 (Document Certification by Advocate) is DELETED in its entirety and replaced with:

MR 10 (Revised): All copies of documents submitted may be self-certified by the Tenderer as true copies of the originals. The Procuring Entity reserves the right to request original documents for verification prior to contract award. Failure to produce original documents within seven (7) calendar days of request shall result in disqualification.

C6. Evaluation Methodology — CONFIRMED (QCBS)

Section III Evaluation Criteria is amended to state:

This tender shall be evaluated using Quality and Cost Based Selection (QCBS) with the following weightings:

- **Technical Score: 80%**
- **Financial Score: 20%**

The Lowest Evaluated Tender methodology (ITT 44(a)) does NOT apply to this tender. All references to 'Lowest Evaluated Tender' in the ITT are hereby superseded by this Addendum.

C7. Key Personnel Requirements — AMENDED

The following personnel requirements in Section III (Key Personnel) are amended:

Position	Original Requirement	Amended Requirement
Project Manager	Minimum 10 years' experience	Minimum 7 years' experience with valid PMP or PRINCE2 Practitioner certification
Cybersecurity Expert	2 persons required	Minimum 1 person, with CISSP/CISM or equivalent recognised certification
System Analyst	1 person (full-time)	0.5 FTE acceptable — part-time or shared with another role if qualifications are met

Note: Professional certifications (CISSP, CISM, PMP, PRINCE2, etc.) are scoring criteria only and are NOT mandatory knock-out criteria. A bidder may score zero marks in a certification sub-criterion and still qualify if the total technical score is $\geq 70/100$.

C8. Tax Treatment and PPCBL — CONFIRMED

Reference	Question	BRS Confirmed Response
E2a	Is VAT (16%) to be quoted as a single all-inclusive unit price, or itemised separately on the Price Schedule?	All unit prices must be quoted INCLUSIVE of VAT (16%) as a single all-inclusive price per line item. The Grand Summary Cost Table must separately show three rows: (i) Sub-total exclusive of VAT, (ii) VAT at 16%, and (iii) Grand Total inclusive of VAT.
E2b	How is the 1.5% Digital Service Tax (DST) to be treated?	If applicable to any line items in the service provider's offering, DST must be separately identified in the cost breakdown annex. DST is NOT included in the main Price Schedule unit prices.
E2c	Who bears the PPCBL (0.03%) — the vendor or BRS?	Confirmed: The PPCBL (0.03%) is to be included in the bidder's quoted prices.

C9. Special Conditions of Contract — Blank Fields Completed

SCC Field	Confirmed Value
Minimum Average Annual Turnover	KES 30,000,000 (Kenya Shillings Thirty Million) per year for each of the last three (3) financial years: 2022/23, 2023/24, and 2024/25

SCC Field	Confirmed Value
Minimum Financial Capacity	Liquidity (Quick) Ratio as demonstrated in the most recently audited financial statement
Minimum Specific Experience Contract Value	KES 5,000,000 per cited reference project for the project to qualify as a relevant experience reference
Adjudicator (Appendix 2 of Contract Forms)	Not applicable. All disputes shall be resolved by arbitration under the Arbitration Act, Cap. 49 Laws of Kenya, administered by the Nairobi Centre for International Arbitration (NCIA).

PART D: AMENDMENTS TO CONTRACT CONDITIONS

D8. Warranty Period — CONFIRMED (12 Months)

GCC Clause 29.4 is amended via the Special Conditions of Contract (SCC) as follows: The Warranty (Defect Liability) Period shall be twelve (12) months from the date of Operational Acceptance of the entire system. The reference to thirty-six (36) months in GCC 27.4 is hereby deleted and replaced with twelve (12) months.

D9. Performance Security — CONFIRMED

Stage	Performance Security Required
Prior to Operational Acceptance (during implementation)	10% of the Contract Price (excluding Recurrent Costs)
After Operational Acceptance (during the 12-month Warranty Period)	Reduced to 5% of the Contract Price

D10. Price Adjustment — PERMITTED (Limited to Recurrent Cost Items)

GCC Clause 11.2 is amended as follows:

- Supply and Installation prices (Tasks 1–8): Fixed. No price adjustment is permitted during the contract period.
- Recurrent Cost items (annual licensing, maintenance, and support): Prices may be adjusted annually by a maximum of 5%, calculated using the Kenya National Bureau of Statistics (KNBS) Consumer Price Index (CPI) for the preceding 12-month period.

D11. Implementation Timeline — EXTENDED to 8 Weeks

Following representations from tenderers that the 6-week implementation period is insufficient for an engagement of this scope (particularly given SIEM enterprise licence procurement lead times of 3–6 weeks), the implementation timeline is hereby extended as follows:

Task	Revised Delivery Week
Task 1: Last Mile Defence for Data Recovery	Week 1
Task 2: Database-Level Firewall and Database Vault	Week 2
Task 3: SIEM Platform — Procured, Installed & Operational	Week 3
Task 4: API Gateway Security Review and Hardening	Week 4
Task 5: Continuous Monitoring and SIEM Integration	Week 5
Task 6: Encryption of Data at Rest and in Transit	Week 6
Task 7: Test Environment Data Truncation and Seeding	Week 7
Task 8: System Documentation and Training	Weeks 8–9
TOTAL IMPLEMENTATION PERIOD	9 weeks (63 days) from contract signing

Item	Confirmed Position
Liquidated Damages (GCC 26)	Liquidated damages apply from Day 64 from the contract signing date at a rate of 0.1% of the contract value per calendar day of delay, up to a maximum of 10% of the total contract value.
Milestone Acceptance	BRS shall issue separate Milestone Acceptance Certificates for each Task upon completion and acceptance. Final Acceptance will be issued upon acceptance of all tasks.

D12. Incident Response Retainer — CONFIRMED

The incident response retainer referenced in Section B, Objective (h) of the original TOR is clarified as follows:

Item	Confirmed Position
Nature of retainer	The incident response retainer is co-terminus with the 12-month Warranty Period from the date of Operational

Item	Confirmed Position
	Acceptance. It is not a separate retainer but constitutes part of the vendor's warranty obligations.
Severity 1 — Critical (system unusable / data loss / security breach)	Acknowledgement within 2 hours; resolution or substantive workaround within 8 hours
Severity 2 — High (major feature impaired, no workaround)	Acknowledgement within 4 hours; resolution within 24 hours
Severity 3 — Medium (feature impaired, workaround available)	Acknowledgement within 1 business day; resolution within 5 business days
Severity 4 — Low (cosmetic issue)	Acknowledgement within 2 business days; resolution within the support period
Pricing classification	The incident response retainer/warranty support is a RECURRENT COST and must be priced in the Recurrent Cost Sub-Table of the Price Schedule, covering the 12-month warranty period (annual pricing).

PART E: TECHNICAL DATA ADDENDUM (ENVIRONMENT INVENTORY)

The following information is provided to enable accurate solution sizing and pricing. This data forms part of this Addendum and supersedes any missing or incomplete information in the original tender document.

E1. General Infrastructure

Item	Details
Total servers (physical)	8
Total servers (virtual — VMware)	30 VMs
Endpoints (workstations and laptops)	Approximately 250
Network devices (routers, switches, firewalls)	20
Data center location	Nairobi (on-premises, primary)
Disaster recovery site	Cloud-based data center
Virtualization technology	Containers and VMs (VMware)

E2. Database Environment

Item	Details
Primary database platform	PostgreSQL
Number of database instances	4
Oracle licences currently held	N/A — no Oracle products in use

E3. SIEM and Logging Environment

Item	Details
Estimated log rate (sustained)	Approximately 1,000 events per hour
Estimated log rate (peak)	Approximately 1,000 events per hour
Daily log ingestion volume	Approximately 1 GB per day
Existing log aggregation tool	None currently in place
Desired SIEM deployment model	On-premises at the BRS primary data center (cloud deployment not permitted for security logs under ODPC guidance)
Minimum log retention period	12 months online
Log sources to be integrated	Company Registration System application, API gateway, Database Firewall and Vault, network firewalls, servers, and endpoint devices

E4. API Gateway

Item	Details
Current API gateway product	Custom-built API Gateway (not a commercial product)
Engagement scope	Reconfiguration and security upgrade — not replacement
Current active MDA integrations	24
Planned additional MDA integrations (within 12 months)	Approximately 10
Existing IPSec tunnels	1
PKI provider	Not applicable — no PKI currently in place
Current key management practice	API keys and secrets shared directly with authorised third-party agents

E5. Backup and Recovery (Last Mile Defence)

Item	Details
Total data volume to protect	Approximately 1.5 TB (including databases and application files)
Existing backup infrastructure	Daily database dumps: one copy offsite, one on the VM, one on a centralised server — no enterprise immutable backup solution currently in place
Data residency requirement	All backup targets must be located within Kenya. Cloud backup is acceptable only where the cloud provider's data center is physically located in Kenya and a Data Processing Agreement (DPA) is in place with the provider.
BRS infrastructure availability	Yes — both on-premises and cloud-based data center infrastructure is available for the backup solution.

PART F: SCOPE CLARIFICATIONS

F1. SIEM Platform Licensing — CLARIFIED

Question	Confirmed Answer
What licensing unit should be used for evaluation?	Tenderers may quote on any standard licensing unit (per event, per GB/day, per device, or hybrid). The unit must be clearly stated and the basis for pricing explained.
Should pricing be perpetual or subscription-based?	Perpetual licence with the first 12 months of vendor support included. Tenderers must also quote the annual support/renewal cost separately.
Are open-source SIEM platforms acceptable?	Yes. Open-source SIEM platforms (e.g., Wazuh, Elastic Security, Security Onion) are acceptable provided: (i) enterprise-level support is included — community-only support is not acceptable; (ii) all functional requirements in the TOR are met (real-time correlation, minimum 3 dashboards, 12-month log retention, automated alerting, and incident response playbooks); and (iii) the platform meets the minimum log retention and performance requirements.
How long must the SIEM licence remain valid?	The SIEM licence must remain valid for the entire 12-month Warranty Period from the date of Operational Acceptance.
Who renews the SIEM licence after the Warranty Period?	BRS shall be responsible for renewing the SIEM licence after the Warranty Period expires, at BRS's own cost. The vendor must provide BRS with all licence transfer

Question	Confirmed Answer
	documentation, renewal procedures, and vendor contact details to enable independent renewal.

F2. Penetration Testing — CLARIFIED

Question	Confirmed Answer
Is penetration testing a separate priced deliverable or bundled into Task 8?	Penetration testing is bundled within Task 8 (Documentation and Testing) and must be priced within Task 8 of the Price Schedule.
Are independent third-party testers required?	No. Qualified members of the implementation team who hold VAPT/penetration testing certifications are acceptable to conduct the penetration test.
What is the scope and target environment?	Grey-box penetration testing. Target: both the pre-production (staging) environment (before Go-Live) and the production environment (post-deployment). The penetration test report must cover the full OWASP Top 10 and must include: vulnerability found, CVSS risk rating, evidence, remediation taken, and evidence of fix.

F3. MFA, DPIA, PAM, DDoS and EDR — SCOPE CONFIRMED

Control / Item	Status in This Contract
Multi-Factor Authentication (MFA)	EXCLUDED from scope — not required under this contract
Data Protection Impact Assessment (DPIA) — both preparation and filing	EXCLUDED from scope — BRS will manage DPIA internally. The vendor is not required to prepare or file a DPIA under this contract.
Web Application Firewall (WAF)	INCLUDED — configuration and upgrade of the existing WAF is included within Task 4 (API Gateway Security). No separate WAF procurement is required.
Privileged Access Management (PAM)	Not separately scoped. Access controls implemented through the Database Vault (Task 2) constitute the primary privileged access management control for this contract.
DDoS Protection	Not within vendor scope. Network-level DDoS mitigation is managed by BRS's Internet Service Provider.
Endpoint Detection and Response (EDR)	Not within vendor scope under this contract. BRS will procure EDR under a separate future procurement.

F4. NDA and Site Visits — CONFIRMED

Question	Confirmed Answer
Will BRS execute NDAs with interested tenderers?	Yes. BRS will execute Non-Disclosure Agreements with the successful tenderer after contract award. NDA details and process will be communicated to the awarded vendor upon contract signing.
Will BRS arrange site visits?	Yes. Following contract award, BRS will arrange site visits for the successful tenderer. Date, time, and logistics will be communicated upon award.

PART G: CORRECTIONS TO TENDER REFERENCE AND ADDRESS

Item	Correct Value
Tender Reference Number (use on all forms, envelopes, and bank guarantees)	BRS/OT/001/2025/2026
Procuring Entity Postal Address (all purposes)	P.O. Box 30041-00100, Nairobi, Kenya
Physical Address for bid submission	316 Upper Hill Chambers, 17th Floor, Upper Hill, Nairobi

PART H: BLANK FIELDS COMPLETED

H1. Special Conditions of Contract — GCC 1.1(e)(xii) Post-Warranty Services Period

Post-Warranty Services Period: 12 months (optional). BRS may renew post-warranty support annually at its discretion.

PART I: REVISED TENDER CALENDAR

Event	Date / Detail
Original Tender Publication Date	5 May 2026
Addendum No. 1 Date of Issue	12 May 2026
Clarification Requests	Submit by email to procurement@brs.go.ke throughout the tender period (pre-tender physical meeting cancelled)
REVISED Closing Date	15 May 2026 at 11:00 AM

Event	Date / Detail
Tender Opening	15 May 2026 immediately after closing — 316 Upper Hill Chambers, 17th Floor, Nairobi
Bid Security Minimum Expiry Date	12 October 2026 (150 days from 15 May 2026)
Tender Validity Minimum Expiry Date	12 October 2026 (150 days from 15 May 2026)
Standstill Period (after notification of intention to award)	14 calendar days

ISSUED BY BUSINESS REGISTRATION SERVICE

This Addendum is published on the BRS website (www.brs.go.ke) and the Public Procurement Information Portal (www.tenders.go.ke). No further notification will be issued to individual tenderers.

PART J: TENDERER'S ACKNOWLEDGEMENT OF RECEIPT

All tenderers who have downloaded the tender document must complete and acknowledge A signed copy must also be included with the tender submission.

Tender Reference:	BRS/OT/001/2025/2026
Addendum Number:	Addendum No. 1
Full Legal Name of Tenderer:	
Name of Authorised Representative:	
Designation:	
Telephone:	
Email:	
Date of Acknowledgement:	
Signature:	
Official Company Stamp:	(Affix official company stamp here)