



Reporting form for study purposes (recognised sponsor)

You can only use this form if the foreign national has a residence permit for study purposes. You are:

- a recognised sponsor ; or
- authorised representative of the recognised sponsor.

With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with 'Reporting form for changes concerning the recognised sponsor'.

You can use this form to submit any changes you have to report to the IND under your obligation to provide information. Different periods apply within which you must report changes.

1. If the foreign national for whom you are a recognised sponsor is planning to pursue part of the study programme in one or several second Member States within the European Union, you must report to the IND no later than 4 weeks before the start of the outbound mobility.
2. All other changes must be reported to the IND within 4 weeks after the change takes effect.

1 Details of the recognised sponsor

Write in block letters

1.1 Name of educational institution

1.2 IND client number (if known)

1-																			
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1.3 Name contact person

1.4 Telephone number

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1.5 E-mail

Processing of personal data

The IND records your data in the IND systems to be able to carry out legal tasks. The IND uses and secures your personal data carefully and on the basis of the requirements of the privacy legislation. Read [how the IND handles your personal data](https://ind.nl/en/privacy) on ind.nl/en/privacy.



2 Details of the foreign national

Write in block letters

2.1 V-number (if known)

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2.2 Citizen Service Number (if known)

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2.3 Name (as stated in the passport) *Surname*

First names

2.4 Sex ☐ Male
☐ Female

2.5 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>

3 To what does your report relate?

> Please tick the applicable situation

- ☐ The foreign national was with another sponsor and I now want to be his/her sponsor > Proceed to 4
- ☐ The foreign national is planning to pursue part of the study programme in one or several second Member States within the European Union > Proceed to 5
- ☐ The situation of the foreign national for whom I am now a recognised sponsor has changed > Proceed to 6

4 Change of educational institution

> Please tick

- ☐ The foreign national has a valid residence permit for study purposes. By signing this form, I will present myself as sponsor of the above foreign national as referred to in Article 2a of the Aliens Act and state that the foreign national meets all conditions for the residence permit.

> Proceed to 7 'Date of change'

5 Report of outbound mobility

The foreign national will pursue part of the study programme in one or several second Member States. You must report to the IND no later than 4 weeks before the start of the outbound mobility.

Stay in another Member State or Member States during outbound mobility:

5.1 > Indicate the second Member State or Member States within the European Union in which the foreign national will consecutively undergo part of the study programme and during which period

Member State

from

Day

Month

Year

to

Day

Month

Year

Member State

from

Day

Month

Year

to

Day

Month

Year

Member State

from

Day

Month

Year

to

Day

Month

Year

5.2 Following on the period of outbound mobility the foreign national will return to the Netherlands

- ☐ Yes
☐ No

5.3 Expected date of return

Day

Month

Year

5.4 Name of the study programme in the framework of which the foreign national makes use of outbound mobility

> Proceed to 8 'Signing'

6 Change with respect to the situation of the foreign national

> Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

- ☐ The foreign national is no longer coming to the Netherlands
- ☐ The foreign national no longer stays in the Netherlands and this change was not reported in good time (within 4 weeks) to the Municipal Personal Records Database (BRP) of the municipality where the foreign national is registered.
- ☐ The foreign national no longer studies on a full-time basis
- ☐ The foreign national has discontinued his studies
- ☐ The foreign national has completed his studies (also for exchange students)
- ☐ The accreditation of the course attended by the foreign national has been cancelled
- ☐ There is insufficient study progress as referred to in Article 6.5 of the Code of Conduct
- ☐ The foreign national does not (or no longer) have lasting and sufficient means of support at the beginning of the study year
- ☐ The foreign national has died
- ☐ Other changes (> please provide an explanation)

Comments

> Proceed to 7 'Date of change'

7 Date of change

7.1 From which date the change takes or will take place?

Day	Month	Year

8 Signing

- ✓ I declare that I have completed this form fully and truthfully.
- ✓ I declare that I am aware of the rights and obligations of recognised sponsors according to the applicable laws and regulations, and related sanctions for failing to comply with the obligations.

8.1 Name

8.2 Place and date

Place

Day	Month	Year

8.3 Signature (by a person authorised for this purpose)

9 Submitting the reporting form

Send the form to:

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

