



Reporting form for labour-related residence purposes (recognised sponsor)

Dit formulier is ook in het [Nederlands](#) beschikbaar op ind.nl/formulieren.

Please check that you have [the latest version of this form](#) on ind.nl/en/forms.

You can only use this form if the foreign national has a residence permit for seasonal labour, learning while working, working in employment, working as a highly skilled migrant or a European blue card. You are :

- a recognised sponsor; or
- authorised representative of the recognised sponsor

With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with 'Reporting form for changes concerning the recognised sponsor'.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within 4 weeks after the commencement of the change.

You cannot use this form if:

- the foreign national has a Single Permit (combined permit for residence and work) and:
 - the foreign national has acquired a new position; or
 - the foreign national has a new employer.

You should use the form 'Aanvraag voor een gecombineerde vergunning voor verblijf en arbeid (GVVA) (erkend referent)'. Only available in Dutch. Please see www.ind.nl for more information.

- the foreign national has a residence permit as an intra corporate transferee.

You should use 'Reporting form for Intra Corporate Transfer (recognised sponsor)'. Please see www.ind.nl for more information.

1 Details of the recognised sponsor

Write in block letters

1.1 Company/organisation name

1.2 IND client number (if known)

1-																			
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1.3 Name contact person

1.4 Telephone number contact person

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1.5 E-mail contact person

1.6 Chamber of Commerce number

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2 Details of the authorised representative (if applicable)

Write in block letters

2.1	Company name																						
2.2	Name of authorised representative																						
2.3	Name of contact person																						
2.4	Correspondence address	Street	Number																				
		P.O. box (if applicable)																					
		Postcode																					
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		Town																					
2.5	Telephone number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																					
2.6	E-mail																						

3 Details of the foreign national

Write in block letters

3.1	V-number (if known)	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																				
3.2	Citizen Service Number (if known)	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																				
3.3	Name (as stated in the passport)	Surname																																				
		First names																																				
3.4	Sex	☐ Male ☐ Female																																				
3.5	Date of birth	<table><tr><td>Day</td><td>Month</td><td>Year</td></tr><tr><td><table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table></td><td><table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table></td><td><table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table></td></tr></table>	Day	Month	Year	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>											<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>											<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										
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4 Please state the change you want to submit

> Please tick the applicable situation

- | | |
|--|----------------|
| ☐ The foreign national who had another sponsor and whose sponsor I would like to be now | > Proceed to 5 |
| ☐ The foreign national whose recognised sponsor I am now | > Proceed to 6 |

5 Change of sponsor

> Please tick

- ☐ The foreign national has a valid residence permit for a labour-related residence purpose. By signing this form, I will present myself as sponsor of the above foreign national as referred to in Article 2a of the Aliens Act and state that the foreign national meets all conditions for the residence permit.

Complete the information below if the conditions for the residence permit for the purpose 'work as highly skilled migrant' or the residence permit for the purpose 'holder of a EU Blue Card' are fulfilled. See www.ind.nl for the most recent standard amounts.

5.1 Position of the highly skilled migrant / holder of a EU Blue Card

5.2 Gross monthly salary highly skilled migrant / holder of a EU Blue Card
(Excluding vacation pay)

€						
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5.3 UFO - code (if applicable)

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5.4 Statement employer due to European sanctions against Russia and Belarus

5.4.1 Is your company a subsidiary of a parent company?
If the company is a sole trader, then tick 'No'

- ☐ Yes Skip to question 5.4.2
☐ No Continue with section 7 of this form

5.4.2 Is the parent company Russian/Belarussian?

- ☐ Yes Skip to question 5.4.3
☐ No Continue with section 7 of this form

5.4.3 Is the parent company in Russia or Belarus on the European sanctions list?
(see www.sanctionsmap.eu)

- ☐ Yes Skip to question 5.4.4
☐ No Continue with section 6 of this form

5.4.4 Is your company under control or owned by the parent company in Russia or Belarus?

- ☐ Yes
☐ No

See the text box below for a more detailed explanation of control or ownership

When does ownership or control exist?

This follows from the European Sanctions Guidelines ([pdf \(europa.eu\)](#) under 55a and 55b:

Ownership: The criterion to be taken into account when assessing whether a legal person or entity is owned by another person or entity is possession of more than 50% of the proprietary rights of an entity or having a majority interest in it.

Control: The criteria to be taken into account when assessing whether a legal person or entity is controlled by another person or entity, alone or pursuant to an agreement with another shareholder or other third party, could include, inter alia):

- a. having the right or exercising the power to appoint or remove a majority of the members of the administrative, management or supervisory body of such legal person or entity;
- b. having appointed solely as a result of the exercise of one's voting rights a majority of the members of the administrative, management or supervisory bodies of a legal person or entity who have held office during the present and previous financial year;
- c. controlling alone, pursuant to an agreement with other shareholders in or members of a legal person or entity, a majority of shareholders' or members' voting rights in that legal person or entity;
- d. having the right to exercise a dominant influence over a legal person or entity, pursuant to an agreement entered into with that legal person or entity, or to a provision in its Memorandum or Articles of Association, where the law governing that legal person or entity permits its being subject to such agreement or provision;
- e. having the power to exercise the right to exercise a dominant influence referred to in point (d), without being the holder of that right;
- f. having the right to use all or part of the assets of a legal person or entity;
- g. managing the business of a legal person or entity on a unified basis, while publishing consolidated annual accounts;
- h. sharing jointly and severally the financial liabilities of a legal person or entity or guaranteeing them.

If any of these criteria are satisfied, it is considered that the legal person or entity is controlled by another person or entity.

> Proceed to 7 'Date of change'

6 Change with respect to the foreign national

> Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

- ☐ The foreign national no longer wants to come to the Netherlands (> please provide an explanation)
- ☐ The foreign national no longer stays in the Netherlands and this change was not reported in good time (within 4 weeks) to the Municipal Personal Records Database (BRP) of the municipality where the foreign national is registered.
- ☐ The foreign national no longer works for the recognised sponsor (> please provide an explanation)
- ☐ The foreign national will be performing other work that does not fall under the rules for which the residence permit was issued (the restriction of the residence permit) (> please explain what kind of work the foreign national will be performing and why)
- ☐ The foreign national does not (or no longer) have lasting and sufficient means of support or no longer meets the income criterion
- ☐ The foreign national is no longer registered in the BIG-register (Beroepen Individuele Gezondheidszorg)
- ☐ The foreign national is a spiritual counsellor who presents himself and does not meet his obligation to participate in a civic integration programme
- ☐ The foreign national has died
- ☐ Other changes (> please provide an explanation)

Comments

> Proceed to 7 'Date of change'

7 Date of change

7.1 From which date the change takes or will take place?

Day	Month	Year

7.2 If you have not reported the change in time, please provide an explanation

8 Signing

- ✓ I declare that I have completed this form fully and truthfully.
- ✓ I declare that I am aware of the rights and obligations of recognised sponsors according to the applicable laws and regulations, and related sanctions for failing to comply with the obligations.

8.1 Name

8.2 Place and date

Place

Day	Month	Year

8.3 Signature (by a person authorised for this purpose)

9 Submitting the reporting form

Send the form and appendices (if any) to:

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Processing of personal data

The IND records your data in the IND systems to be able to carry out legal tasks. The IND uses and secures your personal data carefully and on the basis of the requirements of the privacy legislation. Read [how the IND handles your personal data](https://ind.nl/en/privacy) on ind.nl/en/privacy.