



Reporting form for (scientific) research within the meaning of Directive 2005/71/EC or Directive (EU) 2016/801 (recognised sponsor)

Dit formulier is ook in het [Nederlands](#) beschikbaar op [ind.nl/formulieren](#).
Please check that you have [the latest version of this form](#) on [ind.nl/en/forms](#).

You can only use this form if the foreign national has a Dutch residence permit as a scientific researcher within the meaning of Directive 2005/71/EC or a Dutch residence permit as a researcher within the meaning of Directive (EU) 2016/801. You are:

- a recognised sponsor; or
- authorised representative of the recognised sponsor

With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with 'Reporting form for changes concerning the recognised sponsor'.

You can use this form to submit any changes you have to report to the IND under your obligation to provide information. Different periods apply within which you must report changes:

1. If the foreign national for whom you are a recognised sponsor is planning to carry out part of the research programme in one or several second Member States within the European Union, you must report to the IND no later than 4 weeks before the start of the outbound mobility.
2. All other changes must be reported to the IND within 4 weeks after the change takes effect.

1 Details of the recognised sponsor

Write in block letters

1.1 Company name

1.2 IND client number

1-																			
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1.3 Correspondence address

Street

Number

Postcode

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Town

1.4 Name contact person



1.5 Telephone number | | | | | | | | | |

1.6 E-mail

2 Details of the foreign national

Write in block letters

[illegible]

2.2 Citizen Service Number (if known)

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2.3 Name *Surname*
(as stated in the passport)

First names

2.4 Seks ☐ Male
☐ Female

2.5 Date of birth

Day	Month	Year

3 To what does your report relate

> Please tick the applicable situation

- | | |
|--|-----------------------|
| ☐ The foreign national was with another sponsor and I now want to be his/her sponsor | > <i>Proceed to 4</i> |
| ☐ The foreign national is planning to carry out part of the research programme in one or several second Member States (outbound mobility) | > <i>Proceed to 5</i> |
| ☐ The situation of the foreign national for whom I am now a recognised sponsor has | > <i>Proceed to 6</i> |

4 Change of the sponsor

> Please tick

- ☐ The foreign national has a valid Dutch residence permit as a scientific researcher within the meaning of Directive 2005/71/EC or a Dutch residence permit as a researcher within the meaning of Directive (EU) 2016/801.

By signing this form I certify the following:

- | | | |
|--|------------------------------|-----------------------------|
| ▪ The research institution states with this form that it will act as sponsor for the above stated researcher, as referred to in Section 2a of the Aliens Act | ☐ Yes | ☐ No |
| ▪ The research institution has a copy of the suitable diploma of higher education that allows entry to master programs. | ☐ Yes | ☐ No |
| ▪ The researcher has independent and long lasting sufficient means of support. | ☐ Yes | ☐ No |

Duration hosting agreement or appointment approval

The research institution has a hosting agreement or appointment approval for the researcher which shows that he/she will conduct research according to Directive (EU) 2016/801 for the duration of:

Number of years and months Day Month Year

, not longer than until

- 4.1 **Statement employer due to European sanctions against Russia and Belarus**
- 4.2 Is your company a subsidiary of a parent company? ☐ Yes Skip to question 4.3
If the company is a sole trader, then tick 'No' ☐ No Continue with section 7 of this form
- 4.3 Is the parent company Russian/Belarussian? ☐ Yes Skip to question 4.4
☐ No Continue with section 7 of this form
- 4.4 Is the parent company in Russia or Belarus on the European sanctions list? ☐ Yes Skip to question 4.5
 (see www.sanctionsmap.eu) ☐ No Continue with section 7 of this form
- 4.5 Is your company under control or owned by the parent company in Russia or Belarus? ☐ Yes
☐ No
See the text box below for a more detailed explanation of control or ownership

When does ownership or control exist?

This follows from the European Sanctions Guidelines ([pdf \(europa.eu\)](http://europa.eu)) under 55a and 55b:

Ownership: The criterion to be taken into account when assessing whether a legal person or entity is owned by another person or entity is possession of more than 50% of the proprietary rights of an entity or having a majority interest in it.

Control: The criteria to be taken into account when assessing whether a legal person or entity is controlled by another person or entity, alone or pursuant to an agreement with another shareholder or other third party, could include, inter alia):

- a. having the right or exercising the power to appoint or remove a majority of the members of the administrative, management or supervisory body of such legal person or entity;
- b. having appointed solely as a result of the exercise of one's voting rights a majority of the members of the administrative, management or supervisory bodies of a legal person or entity who have held office during the present and previous financial year;
- c. controlling alone, pursuant to an agreement with other shareholders in or members of a legal person or entity, a majority of shareholders' or members' voting rights in that legal person or entity;
- d. having the right to exercise a dominant influence over a legal person or entity, pursuant to an agreement entered into with that legal person or entity, or to a provision in its Memorandum or Articles of Association, where the law governing that legal person or entity permits its being subject to such agreement or provision;
- e. having the power to exercise the right to exercise a dominant influence referred to in point (d), without being the holder of that right;
- f. having the right to use all or part of the assets of a legal person or entity;
- g. managing the business of a legal person or entity on a unified basis, while publishing consolidated annual accounts;
- h. sharing jointly and severally the financial liabilities of a legal person or entity or guaranteeing them.

If any of these criteria are satisfied, it is considered that the legal person or entity is controlled by another person or entity.

> Proceed to 7 'Date of change'

5 Report of outbound mobility

The foreign national will carry out part of the research programme in one or several second Member States. You must report to the IND no later than 4 weeks before the start of the outbound mobility.

Stay in another Member State or Member States during outbound mobility

- 5.1 > Indicate the second Member State or Member States within the European Union in which the foreign national will consecutively carry out part of the research programme and during which period

Member State

from

Day

Month

Year

--	--	--	--	--	--	--	--

to

Day

Month

Year

--	--	--	--	--	--	--	--

Member State

from

Day

Month

Year

--	--	--	--	--	--	--	--

to

Day

Month

Year

--	--	--	--	--	--	--	--

Member State

from

Day

Month

Year

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to

Day

Month

Year

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- 5.2 Following on the period of outbound mobility the foreign national will return to the Netherlands

- ☐ Yes
☐ No

- 5.3 Expected date of return

Day

Month

Year

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- 5.4 Name of the research programme in the framework of which the foreign national makes use of outbound mobility

> Proceed to 8 'Signing'

6 Change with respect to the situation of the foreign national

> Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

- ☐ The foreign national no longer wants to come to the Netherlands
- ☐ The foreign national no longer stays in the Netherlands and this change was not reported in good time (within 4 weeks) to the Municipal Personal Records Database (BRP) of the municipality where the foreign national is registered.
- ☐ The foreign national is no longer employed by the research institution
- ☐ The foreign national no longer conducts any research
- ☐ The foreign national is no longer registered in the BIG-register (Beroepen Individuele Gezondheidszorg)
- ☐ The foreign national does not (or no longer) have lasting and sufficient means of support or no longer meets the income criterion
- ☐ The foreign national has died
- ☐ Other changes (> please provide an explanation)

Comments

> Proceed to 7 'Date of change'

7 Date of change

7.1 From which date the change takes or will take place?

Day	Month	Year

8 Signing

- ✓ I declare that I have completed this form fully and truthfully.
- ✓ I declare that I am aware of the rights and obligations of recognised sponsors according to the applicable laws and regulations, and related sanctions for failing to comply with the obligations.

8.1 Name

8.2 Place and date

Place

Day	Month	Year

8.3 Signature (by a person authorised for this purpose)

9 Submitting the reporting form

Send the form to:

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Processing of personal data

The IND records your data in the IND systems to be able to carry out legal tasks. The IND uses and secures your personal data carefully and on the basis of the requirements of the privacy legislation. Read [how the IND handles your personal data](https://ind.nl/en/privacy) on ind.nl/en/privacy.

