



Appendix Employer's declaration

Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.

One copy must be completed and signed for each employer. The application form states when and of which person(s) you must enclose the employer's declaration with your application.

Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

1 Details of employee

Write in block letters

1.1 V-number (if known)

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1.2 Name
(as stated in the passport)

Surname

First names

1.3 Sex

- ☐ Male
☐ Female

1.4 Date of birth

Day		Month		Year			

1.5 Place of birth

1.6 Country of birth
(as stated in the passport)

1.7 Nationality

1.8 Home address

Street

Number

Postcode

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Town



2 Details of company/institution

Write in block letters

2.1	Name company/institution										
2.2	Chamber of Commerce number										
2.3	Visiting address	Street									
		Number									
		Postcode									
		Town									

3 Employment details

Write in block letters

3.1	Position of employee										
3.2	Date of employment	Day		Month		Year					
3.3	Nature of the employment	☐ Permanent employment contract ☐ Temporary employment contract ☐ On-call contract ☐ Zero hours contract ☐ Contract with minimum-maximum hours ☐ On-call contract with preliminary agreement ☐ Contract with an employment agency ABU ☐ Fase A ☐ Fase B ☐ Fase C NBBU ☐ Fase 1 ☐ Fase 2 ☐ Fase 3 ☐ Fase 4									
3.4	Is there a provision in the employment contract that wages do not have to continue to be paid if there is no work?	☐ No ☐ Yes									

3.5 Employment period

> Please tick the applicable situation and fill in

3.5.1 ☐ Temporary employment contract

	Day	Month	Year
from			
up to*			

* Example: if an employment contract is valid up to and including 31 December 2025 (last working day), enter 01-01-2026 in the "up to" field.

3.5.2 ☐ Permanent employment contract

	Day	Month	Year
from			

3.6 Is there a trial period?

☐ No

☐ Yes, up to and including:

	Day	Month	Year

3.7 Working hours per week

Hours per week by contract

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Hours per week actually

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3.8 Gross salary (excluding holiday allowance)

☐ Per month, or
☐ Per 4 weeks

All amounts rounded to whole euros

€						
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3.9 Wage for social security purposes (excluding holiday allowance)

☐ Per month, or
☐ Per 4 weeks

All amounts rounded to whole euros

€						
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3.10 Net salary (excluding holiday allowance)

☐ Per month, or
☐ Per 4 weeks

All amounts rounded to whole euros

€						
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3.11 Holiday allowance

		%
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- 3.12 Period of residence in the Netherlands (maximum of 3 years)

	Day	Month	Year
Date of entry			

Only for the International Trade Regulation

	Day	Month	Year
up to and including			

4 Signing by employer

I declare that the above employee is employed by the above company/institution. I have completed this form truthfully.

- 4.1 Name

- 4.2 Position

- 4.3 Telephone number

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- 4.4 Place and date

Place

Day	Month	Year

- 4.5 Signature and stamp of company/institution

Signature

Stamp of company/institution

Processing of personal data

The IND records your data in the IND systems to be able to carry out legal tasks. The IND uses and secures your personal data carefully and on the basis of the requirements of the privacy legislation. Read [how the IND handles your personal data](https://ind.nl/en/privacy) on ind.nl/en/privacy.