Immigration and Naturalisation Service
Ministry of Justice and Security

Residence document application: residence with Dutch child

About this form

You are the parent and carer of a Dutch child under 18 years of age. You are not a national of an EU or EEA country or Switzerland. To live with or together with your underage child in the Netherlands, you need an EU residence document. Use this form to apply for this document. Do you already have a residence document for residence with your child? And is it about to expire? If so, please use this form to apply for a renewal. Make sure the IND has received the application before your document expires. But no more than 3 months before the expiry.

Before completion

- Het Nederlandse aanvraagformulier voor verblijf bij Nederlands kind is te vinden op ind.nl/verblijf-bij-nederlands-kind.
- Check the requirements for this residence document on ind.nl/en/residence-with-dutch-child.
- You can only apply for this if you are in the Netherlands.
- If your child has not been born yet, the chances of us rejecting your application are very high.
- If you live with your partner, you can also apply for residence with a partner. Check this at ind.nl/en/residence-partner. A different residency application may be more suitable for your situation. You can obtain more information by calling the IND on +31 (0)88 043 04 30.
- This application is for the residence with an underage child. Is your child of age? The IND only issues a document for residence with an adult in very exceptional cases. This only happens when parent and child can be obviously and in no way separated.
- You can prove that you meet the requirements by submitting documents. It might take you some time to gather these documents together, so you should do that first. You can find out more about how to have official foreign documents legalised and translated by visiting ind.nl/en/documents.
- Do you have another non-Dutch underage child? And is this child a (half-)brother or (half-)sister of your Dutch child? If so, this child can also submit an application for a residence document. More information can be found on ind.nl/verblijf-bij-nederlands-kind.

Filling in the form

Fill in the form digitally and then print it. Or print the form and then fill it in by hand. Use a black or dark blue pen. Please use block letters for the open-ended questions. Select a checkbox by filling it in completely. If you make a mistake, cross out through the wrong box. And then fill in the right box. Print the form in black and white or colour, on A4 and full size. Are you submitting the form digitally? If so, you must scan the printed form that has been signed in pen.

Submitting the form

Submit the form digitally via ind.nl/submitting. Or send the form by post to: IND, postbus 16, 9560 AA Ter Apel. Enclose the documents as well.

After your application

- You will receive a letter explaining how to pay. View the costs of the application at ind.nl/en/fees. If you do not get a residence document, you will not get a refund.
- The decision period for your application is listed on ind.nl/en/decision-periods. Sometimes it takes longer, for example if not all documents are included with the application. You can track your application in MijnIND. The decision will be communicated in a letter.
- You are allowed to wait for the result of your application in the Netherlands. And work in the Netherlands. You can get a residence endorsement (sticker) in your passport to prove this. You will receive a letter telling you how to get this sticker.

More information

ind.nl/en/residence-with-dutch-child
+31 (0)88 043 04 30

Processing personal data

The IND records your data in the IND systems to perform legal duties. The IND uses and secures your personal data carefully and based on the requirements of privacy laws. You can read how the IND uses your personal data on ind.nl/en/privacy.

DETAILS AND TYPE OF APPLICATION

1. Your details

The details you enter should be the same as in your passport. Do you have (or have you applied for) a residence permit or residence document? If so, you will have a V-number. This number can be found in letters from the IND.

1.1 Citizen service number (if you have one) _____

1.2 V-number (if you have one) _____

1.3 Surname _____

First names _____

1.4 Sex _____

1.5 Date of birth (dd-mm-yyyy) _____

1.6 Place of birth _____

1.7 Country of birth _____

1.8 Nationality _____

1.9 Marital status

- ○ not married (single or relationship with or without cohabitation)
- ○ married
- ○ divorced
- ○ registered partnership
- ○ widow or widower

1.10 Do you have (or have you had) a residence document in an EU Member State other than the Netherlands?

- ○ yes. You must include additional documents, see under Attach documents
- ○ no

1.11 Street and house number _____

Postcode and town _____

1.12 Telephone number _____

The IND calls using a withheld number.

1.13 Email _____

2 Details youngest child

Here you enter the details of your youngest Dutch child for whom you are caring as a parent. And with whom or together with whom you want to live in the Netherlands. The details you enter should be the same as in the passport.

2.1 Citizen service number (if your child has one)_____
2.2 Surname _____
First names _____
2.3 Sex _____
2.4 Date of birth (dd-mm-yyyy) _____
2.5 Place of birth _____
2.6 Country of birth _____
2.7 Nationality _____
2.8 Street and house number _____
Postcode and town _____
2.9 What is the family relationship between you and this child?

- ☐ I am the biological parent
- ☐ I am the foster parent
- ☐ I am the stepparent
- ☐ other, namely _____. You probably cannot use this form, call the IND on +31 (0)88 043 04 30.

3 Details of other children

Do you have more Dutch children? And are you taking care of that child or those children as well? If so, please also fill in their details. Does it concern more than three children? If so, please copy these pages and fill in the other children's details on them.

3.1 Citizen service number (if your child has one) _____
3.2 Surname _____
First names _____
3.3 Sex _____
3.4 Date of birth (dd-mm-yyyy) _____
3.5 Place of birth _____
3.6 Country of birth _____
3.7 Nationality _____
3.8 Street and house number _____
Postcode and town _____

3.9 Citizen service number (if your child has one) _____
3.10 Surname _____
First names _____
3.11 Sex _____
3.12 Date of birth (dd-mm-yyyy) _____
3.13 Place of birth _____
3.14 Country of birth _____
3.15 Nationality _____
3.16 Street and house number _____
Postcode and town _____

4 Details of authorised representative

If you wish, someone else may complete and sign this form for you. You must give them official permission to do so. This is called authorisation. You can authorise someone using the Authorisation declaration on ind.nl/en/authorisation. Send the statement along with this form. Have you already authorised this person? Or is the authorised representative a lawyer who lives and works in the Netherlands? If so, you do not need to send this statement.

4.1 Is someone else submitting this application for you?
- ○ yes
- ○ no → go to question 5

4.2 Is this authorised representative your lawyer?
- ○ yes
- ○ no. No authorisation yet? Use the Authorisation declaration on ind.nl/en/authorisation. → fill in 4.3 and go to question 5

4.3 Surname authorised representative _____
First names authorised representative _____
4.4 Law firm name _____
4.5 Surname contact _____
First names contact _____
4.6 Street and house number _____
Postcode and town _____
4.7 Telephone number _____
The IND calls using a withheld number.
4.8 Email _____

5 Type of application

5.1 What kind of application are you submitting with this form?

- ○ first application: I do not yet have a document for residence with my Dutch child and am applying for this residence document (348) → go to question 7
- ○ renewal: I already have a document for residence with my Dutch child. That document has expired or expires soon. I am therefore applying for a new residence document (359).

RENEWAL

You currently have a residence document for residence with your Dutch child. This document expires soon or has already expired. You are therefore applying for a new document. This is called renewal.

6 Changed situation

Has your situation changed? Or the situation of the Dutch child with whom you live? That could have implications for your right to a residence document.

6.1 What has changed since you got your residence document?

- ☐ My child has turned 18.
- ☐ I no longer live with my child.
- ☐ I no longer live in the Netherlands.
- ☐ I lived abroad.
- ☐ Other changes in family situation, namely

  _____

- ☐ No change.

DECLARATION AND SIGNATURE

7. Declaration and signature

7.1 I declare that I

- ✓ am the parent who is caring for my Dutch child whose details appear at question 2.
- ✓ have completed this form fully and honestly.
- ✓ will report significant changes in my situation or in my child's situation.
- ✓ know that the application will take longer if I don't submit all the documents.
- ✓ know that my residence document can be revoked if I provide incorrect information now or later. Or if I don't share important information. And that the IND can report this to the police if it is a criminal offence.
- ✓ know that the IND uses the personal data on this form for its statutory duties. And can forward this personal data to other organisations that will use it in their work.

7.2 Surname and initials of you or your authorised representative

_____

7.3 Place _____ Date (dd-mm-yyyy)_____

7.4 Signature

Always sign with a black or dark blue pen, even when filling in digitally.

→ go to Submitting documents on the next page, for the documents you need for your application

SUBMITTING DOCUMENTS

Explanation of documents

- Attach the documents appropriate to your situation to this form. These documents are stated in the lists below. You do not need to include the pages containing these lists.
- The documents are an important part of your application. You can use them to prove that you meet the requirements.
- You must enclose statements. A statement is a document in which you or someone else says something about the situation. This could be a statement from yourself, family, friends or acquaintances, or an impartial person or organisation. Statements from independent and impartial individuals and organisations carry the most weight when assessing your application.
- The statement must be clearly legible and preferably typed. The person making the statement must sign the document.
- Are you including a statement from your child's other parent, a relative, friend or acquaintance? You should then send a copy of this person's ID.
- Is an organisation's statement on official letterhead, with a stamp attached? If so, you do not need to send a copy of the passport of the person signing the statement. If the statement is not on official stationery and without a stamp, the passport copy should be included.
- Do you have more Dutch children? You only need to submit the requested supporting documents for the child with whom you are applying for residency. That is the youngest child who you care for as a parent.
- You can find out more about how to have official foreign documents legalised and translated by visiting ind.nl/en/documents.
- Always send copies of original documents. Copies of deeds and passports must be in colour. The rest may be a black-and-white copy.
- If you do not submit all documents with the form right away, it will take longer for the IND to make a decision.
- Are there any special facts or situations that the IND needs to know about? If so, submit a letter stating what is going on, and (official) documents as proof.

Include with first application

List 1: submit these documents with your application.

☐ **Copy of passport or other travel document**
Of you and your Dutch child. Only copy the page with identity information and the pages with travel stamps. Do not copy empty pages. If you do not have a passport or other travel document, you must explain why in a statement. Also send copies of documents from government organisations in your country of origin. These must at least include your first and last name, nationality, place and date of birth and a passport photo.

☐ **Copy of proof of family relationship between you and your child**
Was your child acknowledged at birth? Or were you and your partner married when the child was born? If so, please include a copy of the birth certificate listing you as a parent. Was the child acknowledged later? If so, you should include a copy of the birth certificate. And a copy of the deed of acknowledgement showing you as parent or the acknowledging parent. Are you the biological parent and do you not have a birth certificate or deed of acknowledgement? Or do these not prove the family relationship? If so, please send a copy of the result of a DNA test from an approved laboratory. Approved laboratories in the Netherlands are listed at www.rva.nl/en and international ones at www.ilac.org. Alternatively, you can submit other documents or statements that show the family relationship. Is your child being adopted or going into foster care? If so, please send copies of documents proving this.

☐ **(Copy of) proof of care for your child**
These are documents that show that you have or have had care responsibilities for your underage Dutch child in the Netherlands or abroad. Include as many documents as possible. The IND will then have better insight into the situation. For example, send:

- A letter or statement in which you describe your care and parenting tasks. And explain the family situation from your child's birth until now. Include copies of as many documents as possible from independent and impartial individuals and organisations that support your statement. Also answer the following questions in your statement: What would change in your child's life if you were not allowed to live in the Netherlands? Is there a special situation relating to your child, for example regarding the family, school, support, social network, care, or health of the child?

- Is there another parent? If so, please also include a statement from that parent, describing your care and parenting tasks in respect of the child. And the family situation from the child's birth until now. Include copies of as many documents as possible from independent and impartial individuals and organisations that support the statement. Also send a copy of the other parent's travel document. Only copy the page with the identity information and signature.
- Copies of photos of you with your child. From birth or from the moment you became part of your child's life up to now. Give explanations for what is shown in the photos. Also send photos that show your involvement in care and parenting tasks.
- Copies of documents or statements from, for example, a general practitioner or medical specialist that show you were present during your child's medical treatments or check-ups. In the Netherlands or abroad. Include the relevant dates.
- Copies of documents or statements from, for example, your child's school, sports club, daycare centre, sports coach, or maternity nurse in the Netherlands or abroad. These should describe your care and parenting tasks and since when you have had or had them.
- If possible, copies of documents that show you are financially supporting your Dutch child. Financial support means that you regularly pay for something for your child. For example, include copies of receipts for things they need for school or clothing. You must be able to prove that you were the one who paid. You can also include copies of documents showing that you transferred money for your child's care.

☐ **Copy of proof of living together with your child**

Copies of documents that show that you and your Dutch child live at the same address. Are you registered at the same address as your child with the Dutch municipality? If so, you do not need to send any documents. Do you not live with your child? If so, please include a statement explaining why. Do you also not live with the other parent? If so, please also send a copy of a parenting plan or contact arrangements. This contains agreements about the care and upbringing of your child. Also send documents that show that you are following these agreements. For example, a statement from the other parent, proof that you pick your child up from school or take them to swimming lessons, or proof that you attend doctor's appointments.

☐ **Copy of proof that your child lives in the Netherlands**

Copies of documents that show that your child lives in the Netherlands. You do not need to send any documents if your child is registered in the Municipal Personal Records Database (BRP).

List 2: Does the following apply to you? If so, please include these documents as well.

☐ **Authorisation statement**
Is an authorised representative completing this form? And have you not yet issued an authorisation? If so, fill in the Authorisation declaration at ind.nl/en/authorisation. And submit it with the application.

☐ **Copy of and information about EU residence document**
Do you currently have a residence document from an EU Member State other than the Netherlands? Or did you have such a document and it has now expired? If so, please send:

- A copy of the front and back of your EU residence document.
- A statement explaining what kind of residence document you had or have in the other EU Member State. For example, for study, work, or residence with a family member. If it concerns a document for residence with a family member, include the name of the family member in the statement and describe how you are related.

If you have the right of residence, you are in a country legally. Do you no longer have a right of residence because it has expired or been revoked? Or do you think it is (or might be) the case? If so, please always include a copy of one or more documents from the government of that EU Member State that shows that this is the case. The same applies if your residence document has expired.

☐ **Copy of proof of care duties in case of residence abroad**
Did you live abroad? And was your child living in the Netherlands at the time? If so, please submit supporting documents showing your care and parenting duties during that period. For example, screenshots of video or chat conversations, money transfers for your child, copies of travel stamps from your passport and plane tickets to the Netherlands for visiting your child.

☐ **Copy of proof of cohabitation with child abroad**
Did you previously live abroad with your child? If so, please send copies of documents showing this.

☐ **Copy of proof of travel with your child to the Netherlands**
Did you travel to the Netherlands with your child? If so, please send copies of the booking confirmation, airline tickets and/or travel stamps from you and your child's passports.

☐ **Copy of proof of stepparent**
Are you a stepparent of a Dutch child? If so, you should include a copy of the birth certificate. This should show who your child's other parent is. Or who the other parents are. Explain in a statement what the role of the other parent or parents is. And how and since when you have been involved in your child's life. Do you have custody of your child? If so, please include documents proving authority.

☐ **Copy of proof in case of adult child**
Do you only have an adult Dutch child? Not another Dutch child under 18? And for whom you take care of? If so, please also send copies of evidence showing that you and your child can be obviously and in no way separated. For example, due to your child's medical condition. Or other characteristics of your child.

In case of a renewal

You currently have a residence document for residence with your Dutch child. This document expires soon or has already expired. You are therefore applying for a new document. This is called renewal. To do so, please submit the documents listed in list 1 of the first application. And also send the following documents, if the situation applies to you.

☐ **Authorisation statement**
Is an authorised representative completing this form? And have you not yet issued an authorisation? Fill in the Authorisation declaration at ind.nl/en/authorisation and send it along with the application.

☐ **Parenting plan or contact arrangements if you no longer live together**
Were you living with your Dutch child when you received your document for residence with your child? And is that no longer the case now? If so, please include a copy of a parenting plan or contact arrangements. This contains the arrangements for the care and parenting in respect of your child. Also send documents proving your compliance with the agreements.

☐ **Copy of and information about EU residence document**

Have you also received a residence document from another EU Member State? If so, please send:

- A copy of the front and back of your EU residence document.
- A statement explaining what kind of residence document you have or had in the other EU Member State. For example, for study, work, or residence with a family member. When staying with relatives, also include the name of the family member in the statement. And how you are related to each other.

If you have the right of residence, you are in a country legally. Has your right of residence expired or been revoked? Or do you think it is (or might be) the case? If so, please always include a copy of one or more documents from the government of that EU Member State that shows that your right of residence has ended or has been withdrawn. The same applies if your residence document has expired.

☐ **Copy of proof of cohabitation with child abroad**

Have you lived abroad with your Dutch child since you got your residence document? If so, please send copies of documents showing that you and your Dutch child:

- have lived together abroad
- travelled back to the Netherlands together. For example, copies of the booking confirmation, airline tickets and/or travel stamps from both passports.

☐ **Copy of proof without child abroad**

Have you lived abroad since you got your residence document? And was your Dutch child living in the Netherlands during that period or those periods? If so, please submit copies of documents showing your care and parenting duties during that period or those periods. For example, screenshots of video and chat conversations, money transfers for your child, airline tickets and travel stamps from visits by or to your child.

☐ **Copy of proof if child has come of age**

Did your Dutch child turn 18 after you received your residence document? If so, please also send copies of evidence showing that your child can only continue to live in the European Union if you are also there. For example, due to your child's medical condition. Or other characteristics of your child.